Present: Larry Toomer, vice-chair; Al Stokes; Emmett McCracken; Eric Montie; Chris Burden

Absent: Wes Jones

Staff: Kim Jones; William Baugher; Beth Lewis

Guests: Bill Ludwig, Homeowner’s Association

Media: None

I. CALL TO ORDER

II. ROLL CALL
   1. Members introduced themselves.

III. ADOPTION OF AGENDA
   1. Mr. McCracken moved to adopt the Agenda as presented. Mr. Stokes seconded the motion. Unanimous ayes.

IV. APPROVAL OF OCTOBER 26, 2017 MEETING MINUTES
   1. Mr. Burden moved to adopt the Minutes as presented. Mr. Stokes seconded the motion. Unanimous ayes.

V. PUBLIC COMMENT
   1. None

VI. NEW BUSINESS
   1. Election of Officers
      a. Chairman – Mr. Toomer nominated Mr. Burden. Mr. McCracken seconded the motion. Unanimous ayes.
      b. Vice-Chairman – Chairman Burden nominated Mr. Toomer. Mr. Stokes seconded the motion. Unanimous ayes.

VII. OLD BUSINESS
   1. Municipal Separate Storm Sewer System (MS4) Program Update
      Mr. Baugher provided an update on the Town’s MS4 program activities to date this fiscal year.

   2. May River Watershed Action Plan Update
      a. Work Plan Update – Ms. Jones provided an update of current projects, programs and policy initiatives of the current MRWAP.
      b. 319 Grant Phase 3 Update – Ms. Jones stated a revised grant work plan is being reviewed by SCDHEC and EPA to complete stormwater retrofit projects around the renovated Town Hall site. Determination of request approval is anticipated prior to end of calendar year. This request
follows Council’s directive to staff to not complete water quality projects in the County’s jurisdiction at this time.

3. **May River Watershed Action Plan Strategic Plan Priorities FY19-20**
   Mr. McCracken moved to accept the Work Plan priorities as follows below. Dr. Montie seconded the motion. Unanimous ayes.

   1. Sewer Extension & Connection within the Town
   2. Update the May River Watershed Action Plan
   3. Implementation/refinement of the MS4 program
   4. Establish new partnerships (e.g., USCB, USGS) to perform in situ long-term monitoring of climate change endpoints such as depth (sea level rise), rainfall, temperature, salinity, conductivity, dissolved oxygen, pH, and possibly chlorophyll and dissolved organic matter.
      a. Time-series analysis of FC “hot spot” data and MST within the May River Watershed.
   5. Establish new partnerships (e.g., USCB) to perform long-term monitoring of natural resources in the May River.
   6. Town of Bluffton Comprehensive Plan & Coordination with Beaufort County to:
      a. Ensure development standards/stormwater standards are current with “state of knowledge” at the Town and County level to protect water quality, e.g. adequate buffers, smart growth, ground water pumping into stormwater ponds (pond management practices), etc.
      b. Coordinated green space plan

4. **Proposed 2018 meeting dates, time & location**
   Unanimous ayes on 2018 meeting dates.
   - January 25, 2018
   - February 22, 2018
   - March 22, 2018
   - April 26, 2018
   - May 24, 2018
   - June 28, 2018
   - July 26, 2018
   - August 23, 2018
   - September 27, 2018
   - October 25, 2018
   - November 29, 2018 (Adjusted for Thanksgiving)
   - No December meeting

5. **Water Quality Monitoring (standing item)**
   Ms. Lewis provided an update on the following monitoring data:
   a. Weekly Sampling Update
   b. Microbial Source Tracking (MST) Update
c. SCDHEC Shellfish Data

VIII. DISCUSSION
   1. No items for Discussion.

IX. ADJOURNMENT
   1. Unanimous decision to adjourn.

Next Meeting Date: Thursday, January 25, 2018 @ 10:00 AM