TOWN OF BLUFFTON PLANNING COMMISSION

Large Meeting Room, Theodore D. Washington Municipal Building
Wednesday, August 23, 2017, Minutes

Present: Josh Tiller, Chairperson; Terry Hannock, Vice Chairperson; Trey Griffin; Ronald Williams; Sean Congleton; Amanda Jackson; Dan Keefer;

Absent: N/A

Staff: Kevin Icard, Planning & Community Development Manager; Will Howard, Senior Planner; Erin Schumacher, Principal Planner - Historical Preservation & Urban Design; Katie Peterson, Planner; Heather Colvin, Director Growth Management; Marcia Hunter, Growth Management Coordinator

I. CALL TO ORDER

Tiller called the meeting to order at 6:00 p.m.

II. ROLL CALL

III. NOTICE REGARDING ADJOURNMENT

The Planning Commission will not hear new items after 9:30 P.M. unless authorized by a majority vote of the Commission Members present. Items which have not been heard before 9:30 P.M. may be continued to the next regular meeting or an additional meeting date as determined by the Commission Members.

IV. NOTICE REGARDING PUBLIC COMMENTS

Every member of the public who is recognized to speak shall address the Chairman and in speaking, avoid disrespect to the Commission, Town Staff, and other members of the meeting. State your name and address when speaking for the record. UNLESS OTHERWISE AMENDED BY THE PLANNING COMMISSION, COMMENTS ARE LIMITED TO THREE (3) MINUTES.

V. ADOPTION OF THE AGENDA

Griffin made a motion to approve the August 23, 2017, Planning Commission meeting agenda. Keefer seconded the motion. All were in favor and the motion passed.

VI. ADOPTION OF MINUTES

Williams made a motion to approve the June 28, 2017, Planning Commission meeting minutes. Jackson seconded the motion. Tiller abstained from vote due to his absence at the July 26, 2017 meeting. All were in favor and the motion passed.

VII. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

There was no public comment.
VIII. OLD BUSINESS

There was no old business.

IX. NEW BUSINESS

1. FOR ACTION

A. The Old Village Square, LLC (Street Naming Application): A request by InCircle Architecture, on behalf of Old Village Square, LLC, for approval of a street naming application. The project consists of the development of 5 buildings for residential and commercial use. The property is identified by tax map number R610 039 000 0497 0000 and is located at 6 Shultz Road. The property is zoned Neighborhood General – Historic District and should be reviewed based on the requirements set forth in the Unified Development Ordinance, Old Town Master Plan, and Old Village Square Development Plan. (STR 07-17-11157) (Staff – Will Howard)

Staff Presenting – Will Howard presented the information to the Commission, which is incorporated into these minutes.

Jackson made a motion to approve the street name as submitted in the application.

Congleton seconded the motion. All were in favor and the motion passed.

X. PUBLIC HEARING

UDO Text Amendment (Zoning Text Amendment): A zoning text amendment to amend Article 5, Design Standards amending the parking requirements and standards to Section 5.11 & Section 5.15.7 Old Town Bluffton Historic District parking. Specifically to review parking space calculations, the parking requirement tables and shared parking regulations. (ZONE 07-17-11152) (Staff – Kevin Icard)

Staff Presenting – Kevin Icard presented the information to the Commission, which is incorporated into these minutes.

Jackson made a motion to table the zoning text amendment to amend Article 5, Design Standards amending the parking requirements and standards to Section 5.11 & Section 5.15.7 Old Town Bluffton Historic District parking, requesting additional information on parking calculations for the Promenade, Carson Cottages, and the Pearl restaurant to compare the difference between what parking was approved verses at a higher parking requirement.

Congleton seconded the motion. All were in favor and the motion passed.
XI. DISCUSSION


XII. ADJOURNMENT

Tiller made a motion to adjourn. Congleton seconded the motion. All were in favor and the August 23, 2017, Planning Commission meeting adjourned at 7:57 p.m.