

TOWN MANAGER MONTHLY REPORT

May, 2018



To: Town Council

From: Marc Orlando, ICMA-CM, Town Manager

Date: June 13, 2018

Town of Bluffton
20 Bridge St.
PO Box 386
Bluffton, SC 29910
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Town Operations / Community Meetings

- Weekly meetings with senior staff team.
- Monthly meetings with Town Hall Renovation Project Logistics Team.
- Monthly administrative coordinating meetings with Department Heads, Deputy Town Manager, and Executive Director of the Don Ryan Center for Innovation.
- Meetings with Department Heads throughout the month to administrate the FY2018 Consolidated Budget and to prepare the FY2019 Consolidated Budget.
- Attended ULI Spring Meeting from April 30th through May 3rd.
- Meeting with Southeastern Development Associates President Mark Senn on May 7th to discuss Buckwalter Place Commerce Park.
- Attended Don Ryan Center for Innovation Board Meeting on May 10th.
- Attended Downtown Deli Ribbon Cutting on May 17th.
- Attended Bluffton Police Department Annual Awards Ceremony on May 18th.
- Meeting with Bluffton Rotary representative Dot Jager on May 22nd.
- Meeting with Chief Chandler on May 22nd.
- Tour of Bluffton Capital Projects with Derrick Coaxim, Public Works Division Director.
- Attended American Legion/Women's Auxiliary Unit 205 Memorial Day Celebration on May 28th.
- Meeting with Bluffton Historical Preservation Society Executive Director, Kelly Graham on May 29th.
- Attended Town of Bluffton 3rd Annual Historic District Symposium on May 31st.

Town Council/Town Attorney Related Meetings

- Weekly Mayor / Mayor Pro Tem / Town Manager meeting.
 - Monthly meeting with Town Attorney to coordinate Town Council Agenda items.
 - Meeting with Mayor Sulka and Palmetto Bluff Vice President Dallas Wood on May 8th.
 - Meeting with Councilman Dan Wood on May 8th.
 - Attended May 8th Town Council Meeting.
 - Meeting with Councilman Dan Wood and Councilman Fred Hamilton on May 10th to tour Town Hall Project.
 - Meeting with Councilman Toomer on May 16th.
 - Attended Town Council Budget Workshop on May 16th.
 - Attended Bluffton Regional Business Council Roundtable Breakfast Forum for Town Council on May 17th.
 - Attended Town Council Budget Workshop on May 21st.
 - Attended Southern Lowcountry Regional Plan Board Meeting on May 23rd.
 - Meeting with Councilman Dan Wood and Old Town Bluffton Inn representatives on May 30th.
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