



## **BLUFFTON TOWN COUNCIL MEETING**

**Tuesday, March 8, 2016 – 6:00 p.m.  
Theodore D. Washington Municipal Building  
20 Bridge Street**

### **Agenda**

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1. Call to Order – Mayor Sulka
2. Pledge of Allegiance
3. Invocation
4. Adoption of Agenda
5. Adoption of Minutes:
  - a. Minutes of February 9, 2016
6. Presentations, Celebrations and Recognitions:
  - a. Bluffton School District Character Education Student of the Month:  
February – Honesty and Integrity – Mayor Sulka
  - b. 2016 Disabilities Awareness Month Proclamation – Mayor Sulka
  - c. Beaufort Housing Authority's Outstanding Service Award in Recognition of the Town of Bluffton's Outstanding Efforts in Furthering Affordable Housing – Mayor Sulka
  - d. Recognition of Town of Bluffton's Finance Department Receiving the Government Finance Officers Association Distinguished Budget Presentation Award – Mayor Sulka
  - e. Recognition of the South Carolina Arts Commission's Designation of Bluffton's Cultural District – Mayor Sulka
7. Public Comments
8. Communications from Mayor and Council

9. Workshop Item:

- a. May River Road Streetscape Project Update – Jeremy Ritchie, Assistant Director of Engineering

10. Formal Items:

- a. Accommodations Tax Advisory Committee Funding Recommendations for Quarter Ending December 31, 2015 – Shirley Freeman, Director of Finance
- b. An Ordinance Amending the Budget for Fiscal Year Ending June 30, 2016 – Final Reading – Shirley Freeman, Director of Finance:
  - General Fund:
    - Intergovernmental Agreement with the Town Hilton Head Island for Weekend Warrant Services
    - Drug Forfeiture Account Spending
    - Traffic Enforcement Grant Award
  - Capital Improvement Program Fund:
    - Parks & Recreation Development Fund (PARC) Grant Award for DuBois Park Improvements
    - Boat Ramp and Local Accommodation Tax Use of Funds for Oyster Factory Park Improvements
- c. Consideration of an Proposed Amendment to Ordinance No. 2015-14 Fiscal Year 2016 Budget, Section 3. Establishment of a Master Fee Schedule to Include Rental of the Facilities at Oyster Factory Park – First Reading – Shawn Leininger, Assistant Town Manager
- d. Consideration of Ordinance Amending Article 4 Zoning Districts and Article 9 Definitions to Allow Cafes as Conditionally Permitted Uses in Certain Zoning Districts and to Establish Conditional Use Regulations – First Reading – Kendra Lelie, Director of Growth Management

11. Consent Agenda:

- a. Monthly Department Reports: Police, Finance/Administration, Engineering, Don Ryan Center for Innovation, and Growth Management
- b. Town Manager's Monthly Report
- c. May River Watershed Action Plan Advisory Committee Recommendation to Town Council to Support South Carolina Department of Health and Environmental Control's Fiscal Year 2017 Budget Request in Support of Increased Statewide Water Quality Sampling Efforts – Kim Jones, Stormwater Division Manager
- d. Proposed Park Rules for Oyster Factory Park and DuBois Park – Scott Marshall, Deputy Town Manager

12. Public Comments

13. Executive Session:

- a. Discussion of Proposed Contractual Arrangements Relating to the Garvin House Stabilization and Rehabilitation Project (Pursuant to SC FOIA Act Section 30-4-70(a)(2))
- b. Discussion of Proposed Contractual Arrangements Relating to the May River Streetscape Final Phase Easement Acquisition (Pursuant to SC FOIA Act Section 30-4-70(a)(2))
- c. Discussion of Negotiations Relating to Proposed Contractual Arrangements and Proposed Transfer of Property within Bluffton Village (Pursuant to SC FOIA Act Section 30-4-70(a)(2))
- d. Discussion of Personnel Matters Relating to Legal Orientation and On Boarding of New Town of Bluffton Employees and Town Council Appointed Boards, Committees, and Commissions (Pursuant to SC FOIA Act Section 30-4-70(a)(1))
- e. Review of the Town of Bluffton's Operating and Administrative Procedures Manual (Pursuant to SC FOIA Act Section 30-4-70(a)(2))

14. Actions from the Result of Executive Session

15. Adjournment