

# Media Release



**bluffton**  
HEART OF THE LOWCOUNTRY

April 17, 2019

For more information:

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## **Applicants Sought for Bluffton Town Council Appointed Committees**

Bluffton Town Council is seeking qualified applicants for appointment to its boards, commissions and committees.

The most immediate need for new appointees exists on the Negotiating Committee, Municipal Election Commission, Affordable Housing Committee and the Construction Board of Adjustments and Appeals. The Negotiating Committee has two vacancies, the Municipal Election Commission has one vacancy, the Affordable Housing Committee has one vacancy for a member who represents the real estate industry and the Construction Board of Adjustments and Appeals has four vacancies for members with specific construction credentials.

The Town welcomes applications for all boards, committees and commissions regardless of current vacancies. Though qualifications for appointment may vary for each board, committee or commission, most appointments require residency within the Town of Bluffton. Applications are kept on file for two years and there are vacancies which occur throughout the year. Applicants will be considered for any vacancies for which they may qualify that occur during the time their application is on file.

A full list of the Town's boards, commissions and committees with a detailed description of their qualifications for appointment, duties and responsibilities are listed on the Town's website. The Town's website is ([www.townofbluffton.sc.gov](http://www.townofbluffton.sc.gov)). Under the "Government" Tab, click on the Boards, Commissions and Committees page. The direct link to this page is:

<https://www.townofbluffton.sc.gov/boards-commissions-and-committees>

Descriptions and requirements for each committee which currently have vacancies are also below.

### **Negotiating Committee**

The six (6) member Negotiating Committee is tasked with assisting Town Council by coordinating and negotiating on behalf of the Town with applicants, property owners, and their representatives to define proposals, terms, and commitments related to Annexation petitions, Development

Agreements and any subsequent modifications per the Town Council Resolution adopted on July 20, 2010 establishing the Committee. Meetings of the Negotiating Committee are scheduled as necessary.

### **Municipal Election Commission**

The three (3) member Municipal Election Commission supervises and manages municipal elections, certifies election results and conducts protest hearing as needed and prescribed by the South Carolina Code of Laws. Meetings of the Municipal Election Commission are scheduled as necessary. The three (3) member Commission is made up of appointees who serve for six (6) year terms. South Carolina registered voters who are able to vote in the Town of Bluffton are qualified for appointment. Meetings of this commission are scheduled as necessary.

### **Affordable Housing Committee**

The seven (7) member Affordable Housing Committee is tasked with assisting and advising Town Council on the establishment of affordable housing criteria for Town sponsored affordable housing development projects and initiatives as well as defining the Town's affordable housing goals, guidelines, & policies, and funding mechanisms per the Committee's establishment by a majority vote of Town Council on January 12, 2010 and Town Council Resolution adopted on August 11, 2015 establishing the Charter for the Committee. The Affordable Housing Committee meets on the first Tuesday of each month at 10:00 a.m. at Town Hall, unless otherwise posted. This committee is comprised of two Council members, three members who represent community organizations, one member who represents the banking/mortgage industry and one member who represents the real estate industry. This vacancy is to fill the realtor slot.

### **Construction Board of Adjustments and Appeals**

The nine (9) member Construction Board of Adjustments and Appeals is required to hear and decide appeals of orders, decision, or determinations of the Building Official per the South Carolina Code of Laws, Section 6-9-10(A). The Construction Board of Adjustments and Appeals meets on the fourth Tuesday of each month at 6:00 p.m., unless otherwise notified. The Board is seeking an engineer, an electrical contractor, a general contractor and a residential homebuilder to fill the specific four openings.

Applications should be submitted to the Town Clerk, Kim Chapman, via email to [townclerk@townofbluffton.com](mailto:townclerk@townofbluffton.com). Alternatively, applications may also be submitted by mailing to the following address: Town Clerk, Town of Bluffton, P.O. Box 386, Bluffton, SC 29910. For further information, please contact Kim Chapman via email or (office): 843.706.4505.

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