



MINIMUM REQUIRED DOCUMENTATION FOR INSPECTIONS

(Additional paperwork may be required based on scope of work)

COMMERCIAL

APPLICATION

- Commercial Building Permit Application
- Engineer of Record / Design Professional Form
- COMcheck
- Manual J & S or ASHREA
- Mechanical Certificates (Plumbing, HVAC & Electrical)
- Special Inspector Registration Form
- Will Serve Letter from BJWSA

TEMPORARY SERVICE

SLAB, GARAGE SLAB, BLOCK

- Form Board Survey
- Compaction
 - ➔ If In Flood Zone:
 - Under Construction
Flood/Elevation Certificate*

ROUGH IN'S

- Roof Truss Details*
- Roof Truss Layout*
- Floor Truss Details*
- Floor Truss Layout*
- TJI Layouts*

INSULATION

- Insulation Certificate
 - ➔ Required with Spray Foam Insulation

PERMANENT SERVICE

- Sealing Certificate / Blower Door Test
- Final Subcontractor Roster
- Proof of Termite Treatment
- Flashing Affidavit
- Grounding Affidavit
- Roof Fasteners & Shingles Certificate

BUILDING FINAL / CO

- Sewer Approval from BJWSA
- DHEC Approval (Health Care & Food Service Only) *
- State Elevator Final Inspection Report*
- Final Inspection Reports*
- Finished Construction Flood /Elevation Certificate* **
 - ➔ Requires Original Copy with Raised Seal Stamp

***IF APPLICABLE**

**** REQUIRES BUILDING OFFICIAL REVIEW AND APPROVAL**