



**TOWN OF BLUFFTON
HVAC CHANGE-OUT
BUILDING PERMIT APPLICATION**

Growth Management Customer Service Center
20 Bridge Street
Bluffton, SC 29910
(843)706-4500
www.townofbluffton.sc.gov
applicationfeedback@townofbluffton.com

<i>Office Use Only</i>		<i>Permit Number:</i>	<i>Date Received:</i>
<i>Project Address:</i>		<i>Lot #:</i>	
<i>Subdivision:</i>		<i>Parcel ID:</i>	
Property Owner		Job Site Contact	
<i>Name:</i>		<i>Name:</i>	
<i>Address:</i>		<i>Address:</i>	
<i>City/State/Zip:</i>		<i>City/State/Zip:</i>	
<i>Phone:</i>		<i>Office Phone:</i>	
<i>Cell Phone:</i>		<i>Cell Phone:</i>	
<i>Email Address:</i>		<i>Email Address:</i>	
Contractor		Design Professional	
<i>Name:</i>		<i>Name:</i>	
<i>Address:</i>		<i>Address:</i>	
<i>City/State/Zip:</i>		<i>City/State/Zip:</i>	
<i>Phone:</i>		<i>Phone:</i>	
<i>Contractor License/Registration #:</i>		<i>State License #:</i>	
<i>Bluffton Business License #:</i>		<i>Email Address:</i>	
Permit Type			
<input type="checkbox"/> <i>New</i>		<input type="checkbox"/> <i>Replacement</i>	
Permit Workclass			
<input type="checkbox"/> <i>Single Family</i>		<input type="checkbox"/> <i>Accessory Structure (heated sq ft)</i>	<input type="checkbox"/> <i>Townhouse</i>
Value of Construction (include materials, labor, profit)			
<i>Plumbing:</i>		<i>Gas:</i>	
\$		\$	
<i>Electrical:</i>		<i>Building:</i>	
\$		\$	
<i>Heating/Air:</i>		<i>Total Value of Construction:</i>	
\$		\$	



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<i>Detailed Description of Work</i>
of Units:
Size of Unit:
Equipment Inside/Outside:
Gas or Electric:

Application is hereby made for a permit to perform work as described in this application along with accompanying drawings if required. The information on this application is complete and accurate and I am authorized to submit this application. I understand that all work must be according to approved plan and in compliance with all Town of Bluffton adopted codes and other regulations as applicable. Individuals and entities involved in the construction, repair, or renovation of structures are required to comply with licensing requirements of the State of South Carolina and the Town of Bluffton.

Print name

Signature of owner/authorized agent

Date

Everyone doing business in the Town of Bluffton is required to have a town business license.



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Refuse Disposal Plan

You are required to dispose of all construction waste in accordance with related local, state, and federal regulations.

Permit Number:

Site Debris:

- 1. It shall be the responsibility of the permit holder to clean up and remove all construction debris as well as other related material or organic materials prior to receiving a final inspection approval.*
- 2. Waste shall be contained in such a manner as to prevent contamination of any adjacent property by any means.*

Hurricane Protection:

- 1. No permit holder shall allow construction related materials to remain loose or unsecured at a site from 24 hours after a hurricane watch has been issued until the hurricane watch/warning has been lifted. Materials shall be removed from the site or secured in such a manner as to minimize the danger of such materials causing damage to persons or property from weather emergencies.*
- 2. Failure to comply with this section will subject the permit holder to fines in accordance with the Town of Bluffton Municipal Code.*

Owner Name:

Contractor:

Location:

Solid Waste Containment Method:

Waste Pick-Up and Disposal Schedule:

Disposal Location (Site):

Name of Party or Company Responsible for Removal:

Signature of Responsible Person _____ ***Date:*** _____