



**Town of Bluffton
Level Spreader
Maintenance Inspection Checklist**

BMP ID _____

Date and Time: _____

Site/ Project Name _____

Location: _____

Inspection Results: (Check Only One)	
<input type="checkbox"/>	Fully Functional (No Problems Found During Inspection)
<input type="checkbox"/>	Minor Functional Issues (Can be corrected during routine maintenance throughout the year)
<input type="checkbox"/>	Partially Functional*
<input type="checkbox"/>	Not Functional*

*BMP inspector will re-visit the site for a follow-up inspection to ensure deficiencies noted in this inspection checklist are completed and submit an updated inspection report to the Town of Bluffton within 60 days.

A. Inlet/Flow Splitter Device						
0 = Good condition. Well maintained, no action required.						
1 = Moderate condition. Adequately maintained, routine maintenance needed.						
2 = Degraded condition. Poorly maintained, routine maintenance and repair needed.						
3 = Serious condition. Immediate need for repair or replacement.						
<input type="checkbox"/>	Inspected					
<input type="checkbox"/>	Not Inspected					
	Item				Comments	
1.	Excessive trash/debris/sediment	0	1	2	3	N/A
2.	Rip-rap displacement/ sedimentation	0	1	2	3	N/A
3.	Structural condition	0	1	2	3	N/A
4.	Other	0	1	2	3	N/A

B. Pooling Area and Level Lip						
0 = Good condition. Well maintained, no action required.						
1 = Moderate condition. Adequately maintained, routine maintenance needed.						
2 = Degraded condition. Poorly maintained, routine maintenance and repair needed.						
3 = Serious condition. Immediate need for repair or replacement.						
<input type="checkbox"/>	Inspected					
<input type="checkbox"/>	Not Inspected					
	Item				Comments	
1.	Excessive trash/debris/sediment	0	1	2	3	N/A
2.	Level lip is cracked, settled, undercut or eroded	0	1	2	3	N/A
5.	Stormwater is by-passing level spreader	0	1	2	3	N/A
6.	Woody vegetation growth in pooling area or on level lip	0	1	2	3	N/A
7.	Grass is maintained as mowed	0	1	2	3	N/A
8.	Nuisance vegetation	0	1	2	3	N/A

**Town of Bluffton
Level Spreader
Maintenance Inspection Checklist**

9. Other	0	1	2	3	N/A
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C. Bypass Channel					
0 = Good condition. Well maintained, no action required.					
1 = Moderate condition. Adequately maintained, routine maintenance needed.					
2 = Degraded condition. Poorly maintained, routine maintenance and repair needed.					
3 = Serious condition. Immediate need for repair or replacement.					
<input type="checkbox"/>	Inspected				
<input type="checkbox"/>	Not Inspected				
Item		Comments			
1.	Bare soil/erosive gullies	0	1	2	3 N/A
2.	Turf reinforcement condition	0	1	2	3 N/A
3.	Displacement of rip-rap	0	1	2	3 N/A
4.	Other	0	1	2	3 N/A

D. Filter Strip					
0 = Good condition. Well maintained, no action required.					
1 = Moderate condition. Adequately maintained, routine maintenance needed.					
2 = Degraded condition. Poorly maintained, routine maintenance and repair needed.					
3 = Serious condition. Immediate need for repair or replacement.					
<input type="checkbox"/>	Inspected				
<input type="checkbox"/>	Not Inspected				
Item		Comments			
1.	Grass length (too short/too long)	0	1	2	3 N/A
2.	Bare soil/erosive gullies	0	1	2	3 N/A
3.	Sediment accumulation	0	1	2	3 N/A
4.	Nuisance vegetation	0	1	2	3 N/A
5.	Other	0	1	2	3 N/A

E. Outlet					
0 = Good condition. Well maintained, no action required.					
1 = Moderate condition. Adequately maintained, routine maintenance needed.					
2 = Degraded condition. Poorly maintained, routine maintenance and repair needed.					
3 = Serious condition. Immediate need for repair or replacement.					
<input type="checkbox"/>	Inspected				
<input type="checkbox"/>	Not Inspected				
Item		Comments			
1.	Outlets provide stable conveyance out of practice	0	1	2	3 N/A
2.	Evidence of erosion at/around outlet	0	1	2	3 N/A
3.	Excessive trash/debris/sediment	0	1	2	3 N/A
4.	Evidence of polluted water being released – discoloration, odor, staining, etc.	0	1	2	3 N/A

**Town of Bluffton
Level Spreader
Maintenance Inspection Checklist**

5. Encroachment on pervious area or easement by buildings or other structures	0	1	2	3	N/A
6. Joint failure/ Loss of joint material	0	1	2	3	N/A
7. Leaking device	0	1	2	3	N/A
8. Emergency by-pass condition	0	1	2	3	N/A
9. Filter fabric present under rip-rap	0	1	2	3	N/A
10. Condition of fabric under rip-rap	0	1	2	3	N/A
11. Rip-rap size and quantity	0	1	2	3	N/A
12. Other	0	1	2	3	N/A

F. Miscellaneous						
0 = Good condition. Well maintained, no action required.						
1 = Moderate condition. Adequately maintained, routine maintenance needed.						
2 = Degraded condition. Poorly maintained, routine maintenance and repair needed.						
3 = Serious condition. Immediate need for repair or replacement.						
<input type="checkbox"/>	Inspected					
<input type="checkbox"/>	Not Inspected					
	Item				Comments	
1.	Trash/debris around the unit	0	1	2	3	N/A
2.	Access to unit	0	1	2	3	N/A
3.	Hazardous fumes/odors present	0	1	2	3	N/A
4.	Other	0	1	2	3	N/A

Inspector's Summary:					

**Town of Bluffton
Level Spreader
Maintenance Inspection Checklist**

<i>Photographs (minimum of five (5) photos as attachment)</i>	
Photo ID	Description
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

<i>Sketch of Practice</i>
(note problem areas)