



SHORT-TERM RENTAL UNIT CHECKLIST

PROPERTY ADDRESS: _____

This checklist must be completed for the initial and renewal applications. Photos of ALL of the below items must be provided to show they have been provided before the Town will issue the initial permit or a renewal permit.

REQUIREMENTS	APPLICANT INITIALS
An operable smoke detector in each bedroom	
At least one operable smoke detector on each floor	
At least one operable carbon monoxide (CO) detector on each floor	
Each bedroom must have an operable window that meets requirements for emergency egress	
An operable fire extinguisher	
Address numbers posted and visible from the street	
Guest Information Document Posted	

X _____
Signature of Short-term Rental Unit Owner or Agent

Emergency Egress:

- 5.7 square feet of clear opening when the window is fully open for windows 5 feet above grade
- 5.0 sq. ft. if at grade level