

# TOWN OF BLUFFTON

## Christmas Parade



### PARADE ENTRY

On Saturday, December 5, 2020 the Town of Bluffton will proudly present its annual Christmas Parade. Due to the COVID-19 pandemic, the parade will be modified to a reverse parade held on May River Road.

WHAT IS A REVERSE PARADE? A reverse parade is a creative way to hold a socially distanced holiday celebration. In a reverse parade, the parade entrants are stationary. Rather than large groups of spectators gathering along Town streets, they will drive by the parade entrants and remain safely in their vehicles. Parade entrants will be positioned a minimum of 10 feet from the next entrant and a safe distance from any traveling vehicles. No candy or promotional items may be distributed by the parade entrants.

APPLICATIONS ARE DUE NO LATER THAN MONDAY, NOVEMBER 30th. Completed applications may be submitted via email to [Lsimoneaux@townofbluffton.com](mailto:Lsimoneaux@townofbluffton.com) or dropped off at Town Hall located at 20 Bridge Street. We encourage you to apply early as space is limited to the first 50 entries. Applications will be considered on a first come, first served basis. Application packages must contain a completed "Waiver for Bluffton Parade" form completed for each person who will be a part of your parade entry. Incomplete application packages cannot be approved for participation.

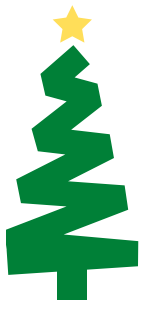
#### PARADE SCHEDULE: DECEMBER 5, 2020

8:30 A.M. - Line-up begins

9:30 A.M. - All parade entrants must be set-up and ready

10:00 A.M. - 12:00 P.M. - Reverse parade (last car at 12 P.M.)

INCLEMENT WEATHER: In the event of inclement weather, the parade will continue as scheduled unless the Town of Bluffton deems the weather to be unsafe for the event. Your participation in the event during inclement weather is at your discretion. There will be NO postponement or rescheduling of the parade.



# TOWN OF BLUFFTON

## Christmas Parade



### 2020 PARADE ENTRY FORM

Organization Name: \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

Category (choose one)

Business/Corporation

Dance, Step or Drill Team

Fire Department

Government

High School Marching Band

Special Unit

Non-Profit

Military

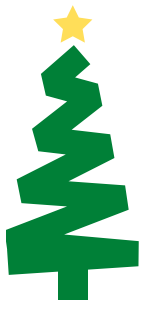
Other

#### ENTRY INFORMATION

Description of Parade Entry: \_\_\_\_\_

Description of Tow Vehicle (if applicable): \_\_\_\_\_

\_\_\_\_\_



# TOWN OF BLUFFTON

## Christmas Parade



### 2020 PARADE ENTRY FORM

Number of Participants: \_\_\_\_\_

Number of Children: \_\_\_\_\_ Number of Adults: \_\_\_\_\_

Will your group perform?  Yes  No

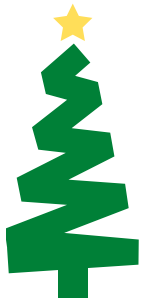
(Please keep in mind, your space is limited to a width of 10 feet and length of 40 feet.)

Will you have music or any other sound/special effects accompanying your parade entry?

Yes  No

If yes, what type of sound system and/or special effects will you be using? Please note that electricity is not available.

---



# TOWN OF BLUFFTON

## Christmas Parade



# 2020 PARADE ENTRY FORM

### WAIVER

In consideration for being a participant, we irrevocably grant the Town of Bluffton the exclusive right to use in any media our name, likeness, photos or reproduction of our performance for any purpose including promotion, advertising or otherwise. With these rights, we hereby release the Town of Bluffton and its officials, employees, sponsors, and its agents from any claim, liabilities and/or damages that may now or in the future arise by reason of such use. Further, we acknowledge that we are aware of the risks associated with participation in this Parade and, therefore, on our behalf and that of our heirs, do hereby release the Town of Bluffton and its officials, employees, sponsors, and its agents for any and all claims, liabilities and/or damages on account of any personal injury or property damage which may occur from any cause before, during or after the Parade.

Social distancing means we will stay 6-ft away from others to help eliminate the spread of germs. I will ensure that our members practice social distancing at all times during the construction of our entry and during the event.

I understand that wearing a mask and/or face shield is required when social distancing cannot be maintained. I will ensure that our members wear a mask and/or face shield during the construction of our entry when social distancing cannot be maintained. Our members also agree to wear a mask and/or face shield during the event.

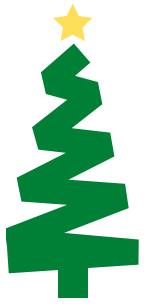
By signing and submitting this Application Form and Wavier, I acknowledge that I have read and fully understand all rules and regulations of the Town of Bluffton Christmas Parade.

Signature:

---

Date:

---



# TOWN OF BLUFFTON

## Christmas Parade



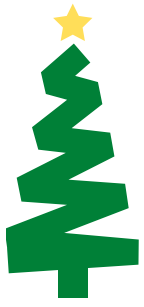
# PARADE RULES AND REGULATIONS

### **Entry Rules:**

- Entries will be limited to 50 participants max.
- Application entries will begin on November 2, 2020.
- Application deadline is November 30, 2020.
- Entry applicants will be considered on a first come, first serve basis.
- This will be a drive-thru parade only. Individuals not associated with the parade floats will not be allowed to enter the parade area.
- Absolutely NO items may be handed out or tossed from floats! This includes but is not limited to: candy, flowers, beads, toys and pamphlets.
- All parade participants MUST enter from Pin Oak Street, Thomas Heyward Drive or west of these streets and travel east down May River Road in order to pull into parade parking spots.

### **Float Requirements:**

- Maximum Float Dimensions - Height 12', Width 10', Length 40' (not to exceed 40'). Each float will be spaced 10' apart from one another.
- Entries must be decorated and reflect the holiday theme. Please refrain from being predominately commercial in nature.
- Entries are encouraged to display the name of the organization and/or business.
- Only one entry per organization/business.
- Any single-unit truck (no trailer) should not exceed 40 feet in length. Any combination vehicle (power unit plus trailer) which is connected using a pintle-hook or ball hitch system should not exceed 40 feet in length as measured from the forward most vehicle component to the rearmost component of the trailer.
- Any combination vehicle which is connected using a fifth-wheel assembly should not exceed 40 feet in length as measured from the forward most vehicle component to the rearmost component of the trailer.
- Low boy equipment trailers and flatbeds are permitted only if used as part of a float and decorated. No protruding outrigger wheels or other appendages that might snare and scrape passing vehicles.
- Vehicle entries are required to carry a five pound/3A40BC fire extinguisher, available for purchase at any hardware store.



# TOWN OF BLUFFTON

## Christmas Parade

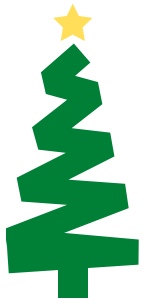


# PARADE RULES AND REGULATIONS

- Vehicles will drive by the driver's side of the float. You will want to focus your decorations to be seen on this side.
- No vans, utility vehicles, etc. are permitted without tasteful holiday decoration, or an attached float in accordance with the theme.
- No dump trucks or backhoes will be allowed as a parade entry.
- No propane trucks.
- Symbols that can be construed as offensive may not be permitted in the Parade.
- The Bluffton Christmas Parade is a family-friendly event for all ages, and every entry in the parade is expected to respect this. All costumes, outfits, behavior, attitude, language, and dance moves must be appropriate for a young audience and will be held to a high standard. Failure to comply may result in being asked to leave the parade immediately with no warning and may jeopardize a group's approval to participate in following years. All decisions are at the discretion of the Town of Bluffton and are final.
- No Changes to your Entry: Your parade entry must arrive at the parade location as it is described on your entry form. No changes are permitted to your entry after the entry deadline.

### **Animal / Equestrian Entries:**

- Due to the reverse parade format this year, no animals are permitted.



# TOWN OF BLUFFTON

## Christmas Parade



# PARADE RULES AND REGULATIONS

### Parade Line Up:

- Non-parade vehicles are not permitted into the staging area. Groups should meet at Oyster Factory Park or Martin Family Park and then walk to their float.
- Parents dropping off members of your float, to include children, should meet at Oyster Factory Park or Martin Family Park and walk to the float.
- Line up begins at 8:30 A.M. Please be patient as we get all floats in their designated location.
- Entries not in position by 9:30 A.M. will not be allowed to participate and will forfeit their participation. Due to expected high volume traffic, we strongly recommend planning extra time for arrival.

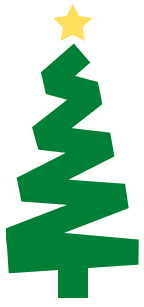
- 7:00 A.M. May River Road closed to traffic (parking spaces cleared, vehicles towed if necessary, barricade set up, police in place)
- 8:30 A.M. Parade lineup begins
- 9:30 A.M. Parade lineup ends (all entries in place, last minute items finalized if necessary)
- 10:00 A.M. Parade traffic begins
- 12:00 P.M. Parade traffic ends; disbanding begins (May River Rd. closed except for entries)
- 1:00 P.M. Disbanding ends, barricades removed, May River Road and side streets will be opened by the Bluffton Police Department
- 2:00 P.M. May River Road reopen for normal traffic

### Parking:

- There will be no parking along the parade route beginning at 7:00 A.M on Friday December 4.
- Designated drop off and parking areas for parade entries only will be identified.
- 24 Hours Towing notice to be issued along parade route.

### Weather:

- In the event of inclement weather, the parade will continue as scheduled unless the Town of Bluffton deems the weather unsafe for the event. Your attendance in the event during inclement weather is at your discretion.
- There will be no postponement or rescheduling of the parade.



# TOWN OF BLUFFTON

## Christmas Parade



# PARADE RULES AND REGULATIONS

### **Lost and Found:**

- All items that are turned into a Town of Bluffton staff member during this event will be taken to the Bluffton Police Department Sub-Station at 1264 May River Rd. for the owner to pick up beginning Monday, December 7 at 9:00 A.M.

### **Other important notes:**

- This will be a drive-thru parade only. Individuals not associated with the parade floats will not be allowed to enter the parade area.
- Masks will be required to be worn when social distancing is unable to be obtained.
- Please be prepared to perform, wave to the attendees, etc. from 10:00 A.M. till 12:00 P.M. Floats will not be allowed to leave prior to 12:00 P.M..
- Use of alcoholic beverages by any and all parade participants is absolutely prohibited. Disregarding this rule will result in immediate removal from the parade.
- All drivers must stay with their float from the time they arrive to the time the reverse parade ends.
- Please report problems to a Parade Marshal. Parade Marshals will be wearing safety vests and will be able to direct participants to lost and found, first aid and information stations.
- For safety reasons and for social distancing, the Town has prohibited vendors within the parade footprint during the Bluffton Christmas Parade. No one is permitted to set up on the sidewalks nor on the streets anywhere in the parade footprint on parade day between the hours of 7:00 A.M-2:00 P.M.
- Contact the Bluffton Parade Committee at [Isimoneaux@townofbluffton.com](mailto:Isimoneaux@townofbluffton.com) with any questions.