TOWN OF BLUFFTON
BUILDING PERMIT APPLICATION
OWNER CONTRACTOR DISCLOSURE STATEMENT

Growth Management Customer Service Center
20 Bridge Street
Bluffton, SC 29910
(843) 706-4522
www.townofbluffton.sc.gov
applicationfeedback@townofbluffton.com

Owner Contractor Disclosure Statement

REGISTER OF DEEDS
RECORDING INFORMATION

South Carolina Code, SECTION 40-59-260. Exception for projects by property owner for personal use; exemption disclosure statement; notice filed with register of deeds.

An owner acting as his own contractor must comply with regulations as put forth in Section 40-59-260 of the SC Code. The owner must appear in person to submit the application for the building permit. The disclosure statement must be signed and dated. The form will be filed with the register of deeds for Beaufort County. There is a $15.00 filing fee due to the BC register of deeds.

State law requires residential construction to be done by licensed residential builders and specialty contractors. You have applied for a permit under an exemption to that law. The exemption allows you, as the owner of your property, to act as your own builder even though you do not have a license under the following conditions:

- You must supervise the construction yourself.
- You may build or improve a one-family or two-family residence.
- The building must be for your own use and occupancy.
- It may not be built for sale or rent.
- If you sell or rent a building you have built yourself within two years after the construction is complete, the law will presume that you built it for sale or rent, which is a violation of this exemption.
- You may not hire an unlicensed person as your residential builder or specialty contractor.
- It is your responsibility to make sure that people employed by you have licenses required by state law and by county or municipal licensing ordinances.
- Your construction must comply with all applicable laws, ordinances, building codes, and zoning regulations."

I, (print name)_____, am the owner of the property listed below. I have read the above regulations regarding an owner acting as contractor in the State of South Carolina.

Property Address:	Parcel ID:

_____

Signature **Date**

Certificate of Acknowledgment of Notary Public

On, _____, before me, _____a notary public in and for said state, personally appeared _____, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person whose name is subscribed to the within instrument, and acknowledged to me that he or she executed the same in his or her authorized capacity and that by his or her signature on the instrument, the person, or the entity upon behalf of which the person acted, executed the instrument.

	WITNESS my hand and official seal.
	Notary Public
	Notary Public for the State of
[NOTARY SEAL]	**My Commission Expires:**