

BLUFFTON TOWN COUNCIL MEETING MINUTES

ELECTRONIC MEETING

September 8, 2020

Mayor Sulka called the meeting to order at 6:00 P.M. Council members present were Mayor Pro Tempore Fred Hamilton, Larry Toomer, Bridgette Frazier, and Dan Wood. Town Manager Marc Orlando, Deputy Town Manager Scott Marshall, Interim Chief of Police Scott Chandler, Director of Engineering Bryan McIlwee, Director of Finance and Administration Chris Forster Director of Growth Management Heather Colin, and Town Clerk Kimberly Chapman, and Town Attorney Terry Finger were also present.

Pledge of Allegiance and Invocation were given by Councilmember Frazier.

Adoption of the Agenda:

Wood made a motion to approve the agenda as presented. Frazier seconded. Roll call was taken and the motion carried unanimously.

Adoption of Minutes:

Town Council Quarterly Workshop Meeting Minutes of July 21, 2020

Wood made a motion to approve the Town Council Quarterly Workshop Meeting Minutes of July 21, 2020. Hamilton seconded. The motion carried unanimously.

Town Council Regular Meeting Minutes of August 11, 2020

Frazier made a motion to approve the Town Council Regular Meeting Minutes of August 11, 2020. Wood seconded. The motion carried unanimously.

Town Council Special Work Session Minutes of August 13, 2020.

Toomer made a motion to approve the Town Council Special Work Session Meeting Minutes of August 13, 2020. Wood seconded. The motion carried unanimously.

Presentations, Celebrations and Recognitions:

Mayor Sulka presented the Proclamation to Turn the Town Teal in Support of Ovarian Cancer Awareness Month. Lauren Heldreth accepted.

Communication from Mayor and Council:

Mayor Sulka stated that 2020 has been very tough for everyone regarding the pandemic. Town Council has been thrown into the middle of all that is going on by way of negative Facebook comments, emails, etc. that are not based on facts.

Sulka delivered kind remarks about each Town Council member and stated that she is proud to serve with the rest of Town Council. She stated that she is proud to serve with the rest of Town Council, who are always first to stand up and serve before themselves with respect and consideration for each other.

Sulka also stated that there are two recent articles that were written about two Town Council members and the love and support that has been shown by the community and friends is amazing. She thanked all of Council for all they do and for serving the Town of Bluffton.

Councilman Hamilton stated that Mayor Sulka has gone above and beyond being a leader for the Bluffton community. He stated that Mayor Sulka leads our community and from the heart and that he appreciates all she is doing and that she has his support as Mayor as a friend and as an elected official.

Councilman Wood stated that serving on Bluffton Town Council has been very rewarding. He stated that the Town of Bluffton has a “super star Mayor”. Wood stated that Town Council is here for the community.

Councilwoman Frazier stated that the way that Bluffton Town Council serves is testament for society right now with all the negativity and divisiveness going on in the world right now. She stated that Town Council always come together even though sometimes there is sometimes a difference of opinion. She stated that our community is the most valuable resource that we have and that we are greater together than being separate.

Public Comment:

Public comment was open to be received until two hours before the meeting start time through the website and via email to the Town Clerk to be read aloud for the record.

There were no public comments.

Workshop Items:

Public Project Application Update from Beaufort Jasper Water and Sewer Authority (BJWSA) to Install a Water Main Line within the South Carolina Highway 46 Right of Way from its Intersection with Gibber Road West to the Intersection with Heritage Parkway at the Northern Entrance of Heritage at New Riverside where it will tie into the Existing Main Line – Heather Colin, Director of Growth Management

Colin stated that BJWSA supplies potable water to the Town of Bluffton via a long transmission main from their surface water treatment plant to supplement existing groundwater supply. There is a need of a redundant reliable supply of potable water for Bluffton and the rest of the utility’s southern service area. The proposed water system improvements will continue to allow the BJWSA system to remain in compliance with the State Primary Drinking Water Regulation.

BJWSA has applied for a Public Project to construct a 36-inch water main along SC HWY 46. As required by the Town of Bluffton, they have submitted for a Public Project, which was reviewed by the Development Review Committee on September 2nd, 2020.

The proposed project will install approximately 12,200 linear feet of 36-inch ductile iron pipe water main to provide a complete loop of the transmission main for the southern portion of the BJWSA water distribution network. The project will improve pressures and provide a secondary feed of potable water

to Bluffton, while providing redundancy and reliability, and address water quality issues inherent to long transmission lines.

The project is located along a SC designated Scenic Byway as shown in Attachment 3. A Corridor Management Plan for the SC HWY 46 Byway was developed by the Town of Bluffton in 2006. One of the main goals of the Corridor Management Plan is to conserve and enhance natural and scenic resources that make this area such an important place to protect.

This project affects the existing vegetated buffers along the southern portion of SC HWY 46 including Heritage at New Riverside, the Town of Bluffton New River Linear Trail Park, St. Matthews Church, the Town of Bluffton New Riverside Park (Barn property), and the recently approved New Riverside Commercial Village.

The initial plans presented included the water main placed in new easements along SC HWY 46, which would have removed approximately 66 more trees than the current plan. The revised plans place the water main in the SCDOT right-of-way reducing the number of trees removed. Below is a breakdown of the number of trees being removed in the initial plan compared to the current revised plan.

- Proposal
 - A total of 137 trees are proposed to be removed within town limits.
 - BJWSA & Town Staff will field locate tree protection fencing in order to potentially reduce the number of removals.
 - A Certified Arborist will be on-site to oversee construction around areas with significant trees to limit disturbance and ensure best practices of tree preservation are being followed.
 - A total of 10 significant trees (0 Live Oaks) are proposed to be removed within town limits. Per DSO 90/3 Section 5.2.7.4 of the Jones Estate PUD, significant trees are described as any tree with a trunk diameter of 24" or larger. The following are the significant trees proposed for removal within the Town of Bluffton:
 - Pine – 47", 27", 27", 24", 24", 24"
 - Oak – 40", 29", 24"
 - Maple – 26"

Town Staff is required to consider the criteria set forth in Section 3.24.3 of the Unified Development Ordinance in assessing an application for a Public Project. These criteria are provided below followed by a Staff Finding(s).

- 1. Section 3.24.3.B. The application must be in conformance with the applicable location, character, and extent provisions of the Comprehensive Plan;**

Finding. The application is consistent with the Comprehensive Plan.

Section 7.3 of the Comprehensive Plan states the goal for Utilities, “Partner with local utilities for the most effective and reliable provision of services.” The following are listed among the implementation strategies:

- Assist BJWSA in community involvement projects.
- Coordinate with utility companies during major roadway projects or placement of substations.
- Ensure consistency between plans approved by the utility companies and plans approved by the town.

2. Section 3.24.3.C. Any application located in the Old Town Bluffton Historic District shall be reviewed for comment only by the Historic Preservation Commission (HPC) using the criteria in Section 3.18 Certificate of Appropriateness – Historic District (HD);

Finding. The project is not located within the Old Town Historic District; therefore, this criteria is not applicable.

3. Section 3.24.3.D. Public Projects will be publicized utilizing the following methods: certified mail to adjacent property owners, posted notice on social media and/or website, and posted signage; and

Finding. The project will be properly publicized according to Section 2.24.3.D. of the Unified Development Ordinance. Once, BJWSA has confirmed their Encroachment Permit approval, they will provide an estimated date of starting the project. Town staff will send certified mailings to the adjacent property owners, publicize the construction project on the various social media sites and inform the various Property Owner’s Associations in the New Riverside and Mill Creek area.

The next steps are as follows:

- BJWSA must resubmit their plans to address comments provided at the Development Review Committee meeting (September 2, 2020).
- BJWSA’s contractor is expected to begin construction once a Town of Bluffton permit is issued and a SCDOT encroachment permit is approved. They are estimated to begin in 2-3 months.
- BJWSA’s Public Information Officer will provide updates to the Town regarding project information, anticipated construction dates, and various impacts to the community. Town staff will forward all information through the Town’s various social media sites.
- It is anticipated that the construction of the water line will take approximately 9 months.
- SCDOT has informed BJWSA that they are not allowed to close travel lanes during the day, however, they will allow lane closures on SC HWY 46 at night, typically starting after 7 p.m. and finishing prior to 6 a.m. the following morning.

Because of the impact of this project to Town of Bluffton, any trees being removed will be required to

be mitigated. Town staff has estimated a mitigation payment of \$70,840 to be paid to the Town of Bluffton tree fund based on the number of trees being removed.

Council feedback was as follows: Hamilton requested that Staff keep Town Council informed regularly regarding the canopy clearing.

Toomer requested a summary of the legal rights that the Town of Bluffton has regarding the removal of trees. Town Attorney Finger stated that he would have a memo delivered to Town Council and Staff within 24 hours with that information.

Sulka requested that that Town Council know who the arborist is and their qualifications that Beaufort Jasper Water Sewer Authority has selected, the hours that the arborist will be present and that a member of staff be present. She also asked that Heritage at New Riverside area residents be given the opportunity to participate in public comment regarding the trimming. Sulka also requested that Staff inquire how the trimming will affect the Town of Bluffton Scenic Byway designation. Lastly, Sulka asked that every tree that is coming down be marked so that Town Council can visually see prior to approval.

Wood asked that there be adequate signage be displayed. Wood also asked Andrew Dudley with Beaufort Jasper Water and Sewer, if a bike path down the path of the easement would be a possibility. Dudley stated that there would be no objection to this.

Frazier stated that she would like to do everything possible to save as many trees as possible and save the tree canopy.

Lastly, Sulka asked for Beaufort County's comments on the tree cutting be requested and to share the Town of Bluffton's comments and feedback with them as well.

Colin stated that updates can be included in the monthly report.

Formal Agenda Items:

Consideration of Accommodations Tax Advisory Committee Funding Recommendations for Quarter Ending June 30, 2020 - Natalie Majorkiewicz

In accordance with the grant process, the Accommodations Tax Advisory Committee (ATAC) held a meeting on August 18, 2020 to review the quarterly grant applications. The committee has made the following grant award recommendations for Town Council's consideration:

Requesting Organization	Amount Requested	Amount Recommended
Historic Arts & Seafood Festival Inc.: Historic Arts & Seafood Festival	\$ 17,000	\$ 17,000
Old Town Bluffton Merchants Society (OTBMS): Bluffton As a Destination	22,600	22,600
Total for the Quarter	\$ 39,600	\$ 39,600

Total State and Local Accommodations Tax funds currently available for distribution are \$892,331 as outlined in the following chart:

State ATAX		Local ATAX	
Remaining from Previous Qtr.	\$ 95,031	Remaining from Previous Qtr.	\$ 636,590
4 th Quarter Revenue	101,167	4 th Quarter Revenue (incl. Apr. 2020)	212,942
First \$25k to General Fund*	N/A	51% to Town of Bluffton CIP	(98,827)
5% to General Fund	(5,058)	Disaster Recovery Designation	(2,129)
30% to DMO	(30,350)	8% to DMO	(17,035)
Total State ATAX Funds Remaining for Distribution	\$ 160,790	Total Local ATAX Funds Remaining for Distribution	\$ 731,541

* First \$25k taken in 1st Quarter of Fiscal Year and Not Applicable (N/A) to the remaining quarters.

Due to COVID-19, Town Council extended the due dates for the March, April, and May tax periods to June 14, 2020. When comparing the State and Local Accommodations Tax collections for the quarter ending June 30, 2020, the revenues for Local does include the majority if not all March taxes that would normally be have been reported in the third quarter.

Majorkiewicz stated that the following were funds requested for distribution:

Historic Bluffton Arts and Seafood Festival Inc. requested \$17,000 to support advertising and promotion of tourism for an abbreviated and “reimagined” Historic Bluffton Arts and Seafood Festival.

- The total budget for the festival is \$39,200 with approximately 43% or \$17,000 requested.
- Due to COVID-19, this is an abbreviated event beginning on October 17, 2020 through October 25, 2020 that does not include the large street festival.
- Eligible “tourism-related expenditures” include “advertising and promotion of tourism” budgeted at \$17,500 with \$17,000 being recommended for accommodations tax funding for:
 - Print and digital marketing that includes local and out of town newspapers, magazines, website, social media, artist recruiting, posters, and Vacation Planner
 - Arts and Seafood Festival new website development.

The committee voted to recommend a total award of \$17,000 as presented in the chart below:

Historic Bluffton Arts and Seafood Festival	Total Budget	Recommended ATAX Grant (approx. 43% of project budget)
Advertising and Promotion of Tourism:	\$ 17,500	\$ 17,000
Project Expenses	21,700	N/A
Total	\$ 39,200	\$ 17,000

Old Town Bluffton Merchants Society requested \$25,000 to support advertising and promotion of tourism for Bluffton As a Destination.

- The total budget is \$45,200 with 50% or \$22,600 requested from the Town.
- Maps continue to be popular with tourists.
- Promotes the Old Town Bluffton Art-Centric events such as the multiple Art Walks and Christmas Parade Weekend.
- Surveys and guest registry logs show tourism draw between 40-45% depending on the event with attendees from more than 30 different states and Canada.

The committee voted to recommend a total award of \$22,600 in support of advertising and promotion of tourism as presented in the chart below:

Bluffton As a Destination	Total Budget	Recommended ATAX Grant (50% of project budget)
Advertising and Promotion of Tourism:	\$ 38,100	\$ 22,600
Project Expenses:	7,100	N/A
Total	\$ 45,200	\$ 22,600

Let the record show that Councilman Toomer recused himself from the Historic Arts and Seafood Festival vote. Recusal form is on file in the Town Clerks office.

Wood made a motion to grant the Historic Arts and Seafood Festival Inc. \$17,000 in support of the Historic Bluffton Arts and Seafood Festival event as presented in the Staff Report breakdown for advertising and promotion of tourism expenses. Frazier seconded. Roll call was taken. The vote carried with a majority vote of four/one with Councilman Toomer abstaining.

Toomer made a motion to grant the Old Town Bluffton Merchants Society \$22,600 in support of the Bluffton As a Destination project as presented in the Staff Report breakdown for advertising and promotion tourism expenses. Frazier seconded. Roll call was taken. The motion carried unanimously.

Consideration of an Ordinance Amending the Town of Bluffton FY 2021 Budget to Provide for the Expenditure of Certain Funds; and to Allocate Sources of Revenue of Said Funds; and to Carry Forward Unspent Expenditures and Encumbrances from the FY2020 Budget to the FY2021 Budget – First Reading – Chris Forster, Director of Finance and Administration

Forster stated that annually, there are adjustments to the budget required by project and contractual commitments for ongoing Capital Improvement Program fund projects for unspent amounts in the prior year, as well as transferring unspent Affordable Housing budget to the CIP Housing project. This is a housekeeping matter which rolls forward committed amounts of active contracts, purchase orders, and other related funding sources to the current fiscal year.

If approved, the proposed ordinance will amend the FY 2021 budget by \$3,327,311 by increasing the General Fund budget by \$101,461 to reappropriate prior year unspent transfers to Capital Improvements

Program Fund (CIP), increasing the Stormwater Utility Fund budget by \$402,014 to reappropriate prior year unspent transfers to CIP, increasing the CIP budget by \$2,433,754 to reappropriate prior year unspent encumbrances and expenditures, by increasing the Debt Service Fund budget by \$390,083 to reappropriate prior year unspent transfers to CIP.

Toomer made a motion to approve the First Reading of an Ordinance Amending the Town of Bluffton Fiscal Year 2021 Budget to Provide for the Expenditures of Certain Funds; and to Allocate Sources of Revenue for the Said Funds to Carryover Unspent Expenditures and Encumbrances from the FY2020 Budget to the FY 2021 Budget. Sulka seconded. Roll call was taken. The motion carried unanimously.

Consideration of an Ordinance Authorizing the Town Manager to Execute and Deliver an Amendment to the Easement Agreement Providing a Non-Exclusive Permanent Access and Utility Easement to the Bluffton Township Fire District, Over Certain Real Property Owned by the Town of Bluffton Identified as R610 036 000 1319 0000 – Second and Final Reading – Heather Colin, Director of Growth Management

Colin stated that on January 3, 2019, the Town of Bluffton (the “Town”) acquired Parcel 4A-2 consisting of 32.44 upland acres, 1.43 acres preserved wetlands, 1.49 acres wetland buffer, and 1.54 acres of wetland permit impacts for a total of 36.9 acres (the “Town Owned Property”), and the Bluffton Township Fire District acquired Parcel 4A-3 consisting of 3.0 upland acres within the New Riverside Concept Plan (“Fire District Property”), subject to certain easements, from New Riverside, LLC.

The contemplated easements at time of acquisition include those for utilities, signage and landscaping as well as a shared primary access easement which is split equally at the centerline between the Town Owned and Fire District Owned properties.

On February 11, 2020, Town Council conditionally approved the New Riverside Village Master Plan as shown on the Master Plan provided as Attachment 3. The Master Plan includes a shift to the existing primary access point on New Riverside Road by moving it closer to the SC Highway 47/170 roundabout. This shift requires the relocation of the existing easements to align with the new median cut on New Riverside Road which places the access right-of-way on the Town Owned Property.

The Fire District contemplated this revision to the access easement as well as the placement of necessary utilities on the site development plans for the new station. As such, their construction contract includes the cost to install the access road as well as the extension of sanitary sewer to the Town Owned Property.

To move forward, the Town and Fire District must authorize the relocation of the existing easements. Additionally, the Town and Fire District need to memorialize provisions for shared costs related to the construction of the access road and stormwater infrastructure.

To address these needs, the Town and applicable parties drafted the First Amendment to the Declaration of Easements, Covenants, and Restrictions (New Riverside Civic Area).

This comprehensive document details the necessary provisions, which include, but are not limited to:

1. Authorization of the relocation of the primary access and its associated sign, utility, and landscape easements on the Town Owned Property;
2. Obligations of the Fire District to construct the primary access drive, sanitary Sewer, and sewer extension on the Fire District Property;
3. Obligation for the Town to reimburse the Fire District for certain construction costs as shown on the Construction Reimbursement Areas map provided as Attachment and summarized below:
 - a. Access road on the Town Owned Property for a cost not to exceed \$158,287;
 - b. Sanitary sewer installation to the Fire District Property for a cost not to exceed \$34,770; and
 - c. Sanitary Sewer Extension through the Fire District Property to serve the Town Owned Property for a cost not to exceed \$36,770.

Colin stated that there have been no changes since First Reading on August 11th. Chief John Thompson and Rick Cramer of the Bluffton Township Fire Department were available for questions.

Hamilton made a motion to approve on Second and Final Reading an Ordinance Authorizing the Town Manager to Execute and Deliver an Amendment to the Easement Agreement Providing a Non-Exclusive Permanent Access and Utility Easement to the Bluffton Township Fire District, Over Certain Real Property Owned by the Town of Bluffton Identified as R610 036 000 1319 0000; and, Authorizing the Execution and Recording of Certain Documents Therewith. Wood seconded. Roll call was taken, and the motion passed unanimously.

Consideration of an Emergency Ordinance of the Town of Bluffton Extending the Temporary Suspension of the Normal Operating Procedures of the Town of Bluffton Town Council Meetings and Other Public Meetings and to Authorize the Town Manager to Develop and Enact Such Plans and Policies Needed to Ensure Continuity in the Delivery of Government Services in Light of COVID-19 Pandemic- Scott Marshall, Deputy Town Manager

On March 16, 2020, Mayor Lisa Sulka declared that a State of Emergency existed in the Town of Bluffton as a result of the COVID-19 pandemic. On March 17, 2020 Town Council unanimously passed Emergency Ordinance 2020-03, a copy of which is found at Attachment 2. This Ordinance expired on May 17, 2020 and accomplished the following:

1. Section 1 provides standards for electronic meetings.
2. Section 2 provides authorization to the Town Manager, pursuant to the Town of Bluffton Code of Ordinances, Section 2-116, to develop and enact all such plans and policies intended to ensure the continuity of delivery of government services In light of the COVID-19 outbreak and to take necessary action to protect the health, safety, and welfare of town residents, visitors, and employees and staff.

3. Section 3 suspends certain municipal deadlines.
4. Section 4, in accordance with Governor McMasters Executive Order 2020-10, extends certain municipal tax deadlines.

Sections 3 and 4 of Emergency Ordinance 2020-3 were extended and modified on April 14, 2020 by Emergency Ordinance 2020-4, extending deadlines for certain municipal taxes and business license fees.

Sections 1 and 2 of Emergency Ordinance 2020-03 were effectively extended with the adoption of Emergency Ordinance 2020-05 on May 12, 2020, and expired July 18, 2020. On July 14, 2020, Emergency Ordinance 2020-13 was adopted, which further extended Sections 1 and 2 of Emergency Ordinance 2020-03 an additional 60 days. Emergency Ordinance 2020-13 will expire on September 17, 2020.

The Emergency Ordinance presented for consideration at Attachment 1, if approved, will further extend Sections 1 and 2 of Emergency Ordinance 2020-03. It would become effective on September 17, 2020 and, unless rescinded sooner, would expire on November 17, 2020.

As this is an emergency ordinance, a 2/3 vote of Town Council is required to approve.

As a reminder, under the authority granted under Sections 1 and 2 of Emergency Ordinance 2020-03, the following actions have been taken so far:

1. All public meetings to conduct Town business have been conducted electronically.
2. At the Direction of the Town Manager:
 - a. Public access to Town facilities has been restricted.
 - b. Physical staffing of Town facilities has been reduced to the minimum required to conduct Town business.
 - c. Telecommuting policies have been implemented for employees able to work remotely.
 - d. The following decisions regarding access to public facilities were made:
 - 1) Access to all Town of Bluffton docks and boat ramps was closed on April 1, 2020, consistent with Governor McMaster's Executive Orders to close public access to beaches, public piers and parking lots associated with those activities.
 - 2) Consistent with the Governor's subsequent Executive Order to re-open boat ramps, the Oyster Factor Boat Ramp was re-opened on April 17, 2020.
 - 3) Restrictions to Town Public Docks remained in place after the Governor's Executive Order that such restrictions could be lifted on April 21, 2020.
 - 4) Access to parks and playgrounds was closed on April 1 to be consistent with the Governor's Executive Order to close public playgrounds and activities that involve the use of shared sporting apparatus and equipment.
 - 5) Access to Town parks and docks was opened on June 1, 2020 simultaneous with expiration of previous Executive Order issued by the Governor; however, access to playgrounds remains closed, consistent with CDC recommendations.

Council discussion was as follows:

Councilman Wood stated that he knows that the community has had many questions about the opening of playgrounds. Wood stated that there are other communities around Bluffton have been opened. He would like for staff to explore ways to open Bluffton playgrounds.

Hamilton asked that the areas that are explored are areas that are experiencing the same type of outbreak that Bluffton is experiencing.

Frazier suggested placing sanitation stations outside if the playgrounds are opened. She stated that the Town of Bluffton does need a contingency plan in place to encourage citizens to “social distance” and have the playgrounds cleaned. She also supports limited hours.

Toomer stated that parents are going to take the responsibility to keep their children safe and healthy. Toomer stated that he feels that the playgrounds should be open. A suggestion is to add signage that states that all children must be accompanied by a parent or guardian.

Sulka mentioned the liability to the Town of Bluffton and that there are some private communities are requesting waivers be signed for usage of their playgrounds. She stated that she defers to the Town Manager and Town Attorney in that regard.

Town Council directed that Town Manager Orlando track COVID-19 data over the next month. If the numbers have reduced, to have a contingency plan in place to open playgrounds with best in class safety measures in place. It was also requested to look at other communities with comparable COVID-19 rates, to see what they are doing and align them.

Hamilton made a motion to approve an Emergency Ordinance of the Town of Bluffton Extending the Temporary Suspension of the Normal Operating Procedures of the Town of Bluffton Town Council Meetings and Other Public Meetings and to Authorize the Town Manager to Develop and Enact Such Plans and Policies Needed to Ensure Continuity in the Delivery of Government Services in Light of the COVID-19 Outbreak. Wood seconded. Roll call was taken. The motion carried unanimously.

Consent Agenda:

1. Monthly Department Reports: Police, Finance & Administration, Municipal Court, Engineering, Don Ryan Center for Innovation, and Growth Management
2. Town Managers Monthly Report
3. Consideration of a Resolution to Renew a Memorandum of Agreement between the Town of Bluffton and Bluffton Eagles Community Action Committee – Chris Forster, Director of Finance and Administration
4. Consideration of a Contract Extension with Coastal Creations of HHI, LLC for Management Services for the Don Ryan Center for Innovation – Chris Forster, Director of Finance and Administration

5. Consideration of a Resolution Amending the Town of Bluffton Neighborhood Assistance Program Policy, to Provide Properties for Income Qualified Residents for Dead, Diseased or Dangerous Tree Removal – Heather Colin, Director of Growth Management
6. Consideration of a Resolution to Renew the Memorandum of Agreement 2018-69 between the Beaufort County School District and the Town of Bluffton for School Resource Officers – Chris Forster, Director of Finance and Administration
7. Consideration of a Resolution to Renew the Memorandum of Agreement 2018-84 between the Beaufort County School District and the Town of Bluffton for School Crossing Guards – Chris Forster, Director of Finance and Administration

Let the record show that Fred Hamilton recused himself from the below vote regarding the Consent Agenda. Recusal form is on file in the Town Clerk's office.

Wood made a motion to approve the Consent Agenda as presented. Frazier seconded. The motion carried four/one with Councilman Hamilton abstained.

Executive Session:

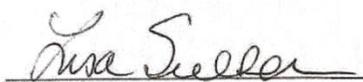
1. Personnel Matters Regarding Town Council Appointments of Boards, Committees and Commissions (Pursuant to SC Freedom of Information Act 30-4-70 [a][1])
2. Personnel Matters Relating to Town Manager Contract (Pursuant to SC Freedom of Information Act 30-4-70 [a][1])
3. Personnel Matters Relating to Selection of Town of Bluffton Chief of Police (Pursuant to SC Freedom of Information [a][1])

Toomer made a motion to move into Executive Session at 7:41 PM to discuss the aforementioned items. Wood seconded. The motion was unanimous.

Town Council exited Executive Session at 8:38 PM. No motions were made, and no votes were taken during Executive Session.

Toomer made a motion to appoint Deborah Edmondson to the Don Ryan Center for Innovation Board of Directors. Frazier seconded. The motion carried unanimously.

Frazier made a motion to adjourn at 8:40 PM. Wood seconded. The motion carried unanimously.



Lisa Sulka, Mayor



Kimberly Chapman, Town Clerk