

**TOWN OF BLUFFTON PLANNING COMMISSION**  
**Electronic Meeting**

**Wednesday, April 22, 2020, Minutes**

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**Present:** Josh Tiller, Chair; Terry Hannock, Vice Chair; Dan Keefer; Charlie Wetmore III; Trey Griffin; Ronald Williams

**Absent:** Amanda Jackson

**Staff:** Heather Colin, Growth Management Director; Richardson LaBruce, Town Attorney; Kevin Icard, Planning & Community Development Manager; Bryan McIlwee, Engineering Director; Will Howard, Principal Planner; Alan Seifert, Senior Planner; Victoria Smalls, Growth Management Coordinator; Katie Peterson, Senior Planner; Tommy Sunday, IT Director

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**I. CALL TO ORDER**

Chairman Tiller called the meeting to order at 6:00 p.m.

**II. ROLL CALL**

**III. NOTICE REGARDING ADJOURNMENT**

The Planning Commission will not hear new items after 9:30 P.M. unless authorized by a majority vote of the Commission Members present. Items which have not been heard before 9:30 P.M. may be continued to the next regular meeting or an additional meeting date as determined by the Commission Members.

**IV. NOTICE REGARDING PUBLIC COMMENTS**

Every member of the public who is recognized to speak shall address the Chairman and in speaking, avoid disrespect to the Commission, Town Staff, and other members of the meeting. State your name and address when speaking for the record. **UNLESS OTHERWISE AMENDED BY THE PLANNING COMMISSION, COMMENTS ARE LIMITED TO THREE (3) MINUTES.**

**V. ADOPTION OF THE AGENDA**

Commissioner Williams made a motion to adopt the Wednesday, April 22, 2020 Planning Commission Meeting Agenda. Vice Chairman Hannock seconded the motion, all were in favor and the motion passed.

**VI. ADOPTION OF MINUTES – February 26, 2020**

Commissioner Wetmore made a motion to approve the adoption of the February 26, 2020 minutes, Vice Chairman Hannock second the motion. All were in favor and the motion passed.

**VII. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

No Public Comments

**VIII. OLD BUSINESS**

No Old Business

**IX. NEW BUSINESS**

**1. FOR ACTION**

- A. FY 2021 Capital Improvements Program:** A request by the Town of Bluffton for recommendation of approval to Town Council of the FY2021 Capital Improvements Program. (Staff – Bryan McIlwee)

Staff Presenting – McIlwee presented the information to the Commission which is incorporated into these minutes.

Commissioner Wetmore made a motion to approve the recommendation to Town Council the FY2021 Capital Improvements Program with the exception of moving Boundary Street Lighting to priority number 1. Commissioner Keefer second the motion all were in favor and the motion passed.

**X. ADJOURNMENT**

Commissioner Williams made a motion to adjourn The April 22, 2020 Planning Commission meeting, adjourned at 6:27 p.m.