



TOWN OF BLUFFTON
AFFORDABLE HOUSING COMMITTEE MEETING AGENDA
ELECTRONIC MEETING

Thursday, November 19, 2020 10:00 a.m.

This meeting can be viewed on the Town of Bluffton's Facebook page starting at 10:00 a.m.

<https://www.facebook.com/TownBlufftonSC/>

- I. CALL TO ORDER
- II. ROLL CALL
- III. ADOPTION OF AGENDA
- IV. ADOPTION OF MINUTES – November 5, 2020
- V. PUBLIC COMMENTS
- VI. OLD BUSINESS
- VII. NEW BUSINESS
- VIII. EXECUTIVE SESSION AGENDA
 - 1. Contractual Matters Pertaining to the Town's Request for Proposal 2020-24 to Develop Affordable/Workforce Housing on the following Town owned properties; Willow Run (Buckwalter Planned Unit Development), 115 Bluffton Road, 184 Bluffton Road, 1095 May River Road (Pursuant to SC Freedom of Information Act 30-4-70 [a][2])
- IX. DISCUSSION
- X. ADJOURNMENT

NEXT MEETING DATE: Thursday, December 3, 2020

* Public Comments may be submitted electronically via the Town's website at (<https://bit.ly/TOBPublicComment>) or by emailing your comments to the Growth Management Coordinator at dmclain@townofbluffton.com. Comments will be accepted up to 2 hours prior to the scheduled meeting start time. All comments will be read aloud for the record and will be provided to the Affordable Housing Committee.

"FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or adacoordinator@townofbluffton.com as soon as possible but no later than 48 hours before the scheduled event.

TOWN OF BLUFFTON AFFORDABLE HOUSING COMMITTEE
Electronic Meeting
Thursday, November 5, 2020 Meeting Minutes

Present: Chair, Councilman Fred Hamilton; Meg James; Jon Nickel; Councilman Dan Wood; Gwen Chambers; Denolis Polite; and, LaDeen Hangen

Staff: Victoria Smalls, Community Development Coordinator; Heather Colin, Director of Growth Management; Kevin Icard, Planning and Community Development Manager; Darby McLain, Growth Management Coordinator; Charlotte Moore, Principal Planner; Felicia Roth, Procurement and Grant Administrator; and, Terry Finger, Town Attorney

I. CALL TO ORDER

Chairman Hamilton called the meeting to order at 10:01 am.

II. ROLL CALL

Committee member Hangen was not present for the roll call but arrived at 10:03 a.m.

III. ADOPTION OF AGENDA

Nickel made a motion to adopt the November 5, 2020, Affordable Housing Committee Agenda. Councilman Wood seconded the motion. All were in favor and the motion passed.

IV. ADOPTION OF MINUTES – October 1, 2020

Councilman Wood made a motion to adopt the October 1, 2020, Affordable Housing Committee meeting minutes. James seconded the motion. All were in favor and the motion passed.

V. PUBLIC COMMENTS

No Public Comments.

VI. OLD BUSINESS

No Old Business.

VII. NEW BUSINESS

1. Neighborhood Assistance Program Budget

Community Development Coordinator, Victoria Smalls, presented the 2021 Affordable Housing Work Plan. The total available budget is \$168,649.00. As of October 28, 2020, the total amount spent on repairs was \$20,137.70. Three homes are being worked on for roof repairs, window and door replacements.

Smalls provided a breakdown of how budget was being spent since the last AHC meeting. Four homeowners received assistance. A tree was removed from one property, and three homes had septic tanks pumped out. There were no questions.

VIII. PUBLIC COMMENTS

No Public Comments.

IX. EXECUTIVE SESSION AGENDA

Contractual Matters Pertaining to the Town's Request for Proposal 2020-24 to Develop Affordable/Workforce Housing on the Following Town-owned properties: Willow Run (Buckwalter Planned Unit Development); 115 Bluffton Road; 184 Bluffton Road; 1095 May River Road (Pursuant to SC Freedom of Information Act 30-4-70 [a][2]).

Hangen motioned to move into executive session. Nickel seconded the motion. All were in favor and the motion passed.

The executive session ended at 11:28 a.m. Committee member Polite left the meeting at this time.

Upon coming out of Executive Session, Councilman Hamilton indicated that no votes were taken and asked if there was any public comment or any final comments from the Affordable Housing Committee. There were none. The Committee agreed that a special meeting on this matter should be held on November 19, 2020 at 10:00 a.m.

X. ADJOURNMENT

Councilman Hamilton adjourned the November 5, 2020 Affordable Housing Committee Meeting at 11:30 a.m.