TOWN MANAGER MONTHLY REPORT

To: Town Council

From: Marc Orlando, ICMA-CM, Town Manager

Date: November 1, 2015

Town of Bluffton
20 Bridge St.
PO Box 386
Bluffton, SC 29910
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Town Operations

- Weekly meetings with senior staff team every Wednesday.
- Monthly meetings with individual Department Heads.
- Periodic interviews with Deputy Town Manager candidates throughout the month of October.
- Meeting with Hilton Head Regional Habitat for Humanity representitives on October 1st.
- Attended Bluffton Public Development Corporation Board of Director's Meeting on October 5th.
- Drive around with Town Staff to review Town Community Maintenance goals and expectations on October 7th.
- Attended Don Ryan Center for Innovation Board Meeting on October 8th.
- Meeting with Hargray Communications Vice President of Marketing, Gerrit Albert on October 12th.
- Meeting with HHI Town Manager Steve Riley on October 12th.
- Town of Bluffton All-Staff Quarterly Meeting on October 16th.
- Meeting with Beaufort County Capital Project Sales Tax Commision Member Mike Tripka (Bluffton Representative) on October 19th.
- Meeting with several class students from the HHI-Bluffton Regional Chamber of Commerce Leadership Class on October 23rd.
- Meeting with Palmeto Electric President and CEO, Berl Davis and Southeastern Development Associates President Mark Senn, on October 23rd.
- Meeting with Hargray Communications Vice President, Gerrit Albert and Southeastern Development Associates President Mark Senn, on October 23rd.
- Presented the State of Bluffton update to the HHI Area Realtors Association on October 27th.

Town Council/Town Attorney Related Meetings

- Weekly Mayor / Mayor Pro Tem / Town Manager meetings every Thursday.
- Periodic meetings with Town Council candidates throughout the month of October.
- Meeting with Town Attorney on September 1st.
- Meeting with Councilwoman Karen Lavery on October 12th.
- Attended Town Council Meeing on October 13th.
- Participated with Mayor Sulka to meet with and present Town of Bluffton initiatives with the HHI-Bluffton Regional Chamber of Commerce Leadership Class on October 14th.
- Attended Town of Bluffton / Beaufort County School Principals Luncheon with Mayor Sulka, and various Town staff members on October 15th.
- Attended meeting with Mayor Sulka, Don Ryan Center for Innovation CEO, David Nelems, and several Board members on October 20th.
- Attended Town Council Quarterly Workshop on October 20th.

Community Related Meetings and Events

- Attended Tiny Homes Ribbon Cutting on October 15th.
- Attended the HHI-Bluffton Regional Chamber of Commerce State of the Region Luncheon on October 29th.