

**AN ORDINANCE OF THE TOWN OF BLUFFTON
ORDINANCE NO. 2011-11
FISCAL YEAR 2012 BUDGET**

TO PROVIDE FOR THE LEVY OF TAX FOR THE TOWN OF BLUFFTON FOR THE FISCAL YEAR BEGINNING JULY 1, 2011 AND ENDING JUNE 30, 2012; TO PROVIDE FOR EXECUTION OF AND TO PUT INTO EFFECT THE CONSOLIDATED BUDGET; AND TO PROVIDE BUDGETARY CONTROL OF THE TOWN'S FISCAL AFFAIRS.

BE IT ORDERED AND ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF BLUFFTON, SOUTH CAROLINA:

SECTION 1. APPROPRIATION.

Funds are hereby appropriated as shown in the Consolidated Budget, the documents attached hereto and incorporated for reference as Attachments A, B, C, and D, establishing a Consolidated Budget of \$14,535,480 consisting of the General Fund budget of \$10,681,800; the Capital Improvements Program Fund of \$2,516,080; and the Debt Service Fund of \$1,337,600.

SECTION 2. ESTABLISHMENT OF PROPERTY TAX LEVY.

A tax to cover the period from July 1, 2011, through June 30, 2012, inclusive, for the sums and in the manner hereinafter mentioned, is and shall be levied, collected and paid into the Treasury of the Town of Bluffton for its uses at a rate of mills on assessed value of real estate and personal property of every description in the Town of Bluffton, except such property as is exempt from taxation under the United States Constitution and laws of the State of South Carolina. Said tax levy shall be collected by Beaufort County Treasurer and paid into the County Treasury for the credit of the Town of Bluffton for its corporate purposes a general fund levy of 35.7 mills and a debt service fund levy of 2.3 mills for a total levy of 38 mills.

SECTION 3. ESTABLISHMENT OF A MASTER FEE SCHEDULE.

A Master Fee Schedule listing all fees charged by the Town for Fiscal Year 2012 is included and incorporated for reference as Attachment E.

SECTION 4. OUTSTANDING BALANCE APPROPRIATION AND ENCUMBRANCES.

The unobligated balance remaining from the prior fiscal year hereby remains in the fund and will be available for Fiscal Year 2012 appropriations.

Fiscal Year 2011 encumbrances of the Fund Balance will be provided for through a subsequent amendment of this budget ordinance to increase the funds from previous years and increase the appropriated budget expenditures.

SECTION 5. TRANSFER OF FUNDS AND AMENDMENTS.

The Town Manager or his designee is authorized to transfer any sum from one budget line item to another or from one department or division to another provided that no such transfer be made from one fund to another fund, conflict with any existing Bond Ordinance, or conflict with any previously adopted policy of Council. Changes or amendments that alter the total expenditures of any fund must be approved by Council.

SECTION 6. CONTRACTS.

The Town Manager or his designee is authorized to execute contracts on behalf of the Town within budgeted amounts. Contract amounts greater than that budgeted shall be subject to Council approval. All contracts greater than \$100,000 shall be subject to Council approval.

SECTION 7. RATE OF EXPENDITURES.

The Town Manager shall control the rate of expenditures within the Consolidated Budget so as not to exceed the amount of funds on hand. Any proposed tax and/or revenue anticipation notes shall be subject to specific Council approval prior to issuance.

SECTION 8. RESERVE FUNDS.

The following Designated Reserve Fund is established and fully funded:

Emergency Recovery Fund – This fund shall be funded at an amount equal to or greater than fifteen (15) percent of the current fiscal year General Fund amount. For Fiscal Year 2012, this amount is established as \$1,602,270.

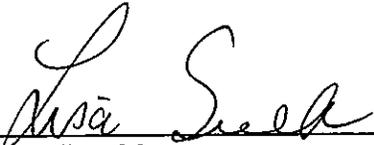
SECTION 9. SEVERABILITY.

Should any section, phrase, sentence or portion of this Ordinance be found invalid by a court or competent jurisdiction, such finding shall not invalidate the remaining portions of this Ordinance.

SECTION 10. EFFECTIVE DATE.

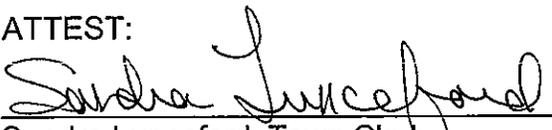
This Ordinance shall be effective on July 1, 2011.

**PASSED, APPROVED, AND ADOPTED BY THE COUNCIL FOR THE TOWN OF
BLUFFTON ON THIS FOURTEENTH DAY OF JUNE 2011.**



Lisa Sulka, Mayor
Town of Bluffton, South Carolina

ATTEST:



Sandra Lunceford, Town Clerk
Town of Bluffton, South Carolina

First Reading: May 10, 2011
Public Hearing: June 14, 2011
Second Reading: June 14, 2011



**TOWN OF BLUFFTON
GENERAL FUND REVENUES
FOR THE YEAR ENDING JUNE 30, 2012**

Attachment A
Dated: June 14, 2011

| | FY 2011 Revised Budget | FY 2012 Adopted Budget | Budget \$ Change | Budget % Change |
|--|------------------------------|------------------------------|------------------------|-----------------------|
| Revenues | | | | |
| Property Taxes | \$ 3,837,950 | \$ 3,876,330 | \$ 38,380 | 1.00% |
| Licenses & Permits | | | | |
| Franchise Fees (Electric, gas, water, telephone, cable) | \$ 1,030,000 | \$ 1,294,040 | \$ 264,040 | 25.63% |
| Business licenses | 1,200,000 | 1,000,000 | (200,000) | -16.67% |
| MASC Telecommunications | 95,000 | 95,000 | - | 0.00% |
| MASC Insurance Tax Collection | 975,125 | 875,000 | (100,125) | -10.27% |
| Building Safety Permits | 401,600 | 533,325 | 131,725 | 32.80% |
| Municipal Improvement Development Fees | 225,000 | 225,000 | - | 0.00% |
| Administrative Fees | 138,000 | 88,000 | (50,000) | -36.23% |
| Fee In Lieu of Taxes | 140,000 | 70,000 | (70,000) | -50.00% |
| Application Fees | 55,000 | 45,950 | (9,050) | -16.45% |
| Total Licenses & Permits | <u>\$ 4,259,725</u> | <u>\$ 4,226,315</u> | <u>\$ (33,410)</u> | <u>-0.78%</u> |
| Intergovernmental | | | | |
| State Shared Revenues | | | | |
| Local Government Fund | \$ 113,745 | \$ 233,915 | \$ 120,170 | 105.65% |
| Alcohol Tax | 46,125 | 46,125 | - | 0.00% |
| Federal Grants | 265,855 | 185,705 | (80,150) | -30.15% |
| State Grants | 19,850 | - | (19,850) | -100.00% |
| Total State Shared Revenues | <u>\$ 445,575</u> | <u>\$ 465,745</u> | <u>\$ 20,170</u> | <u>4.53%</u> |
| Other Local Governments | | | | |
| School Resource Officer | \$ 170,000 | \$ 155,000 | \$ (15,000) | -8.82% |
| School Crossing Guard | 66,500 | 66,500 | - | 0.00% |
| Total Other Local Governments | <u>\$ 236,500</u> | <u>\$ 221,500</u> | <u>\$ (15,000)</u> | <u>-6.34%</u> |
| Total Intergovernmental | <u>\$ 682,075</u> | <u>\$ 687,245</u> | <u>\$ 5,170</u> | <u>0.76%</u> |
| Service Revenues | | | | |
| Garbage fees reimbursements | \$ 10,000 | \$ - | \$ (10,000) | -100.00% |
| Contract Police Services | 69,750 | 70,000 | 250 | 0.36% |
| Impact Fee Collection Fee | 16,720 | 11,840 | (4,880) | -29.19% |
| Development Fees | 289,750 | 205,200 | (84,550) | -29.18% |
| Total Sales and Service | <u>\$ 386,220</u> | <u>\$ 287,040</u> | <u>\$ (99,180)</u> | <u>-25.68%</u> |
| Fines & Fees | | | | |
| Municipal Court | \$ 250,000 | \$ 230,000 | \$ (20,000) | -8.00% |
| Victims Assistance | 30,000 | 30,000 | - | 0.00% |
| Total Fees and Fines | <u>\$ 280,000</u> | <u>\$ 260,000</u> | <u>\$ (20,000)</u> | <u>-7.14%</u> |
| Other Revenues | | | | |
| Miscellaneous | \$ 70,000 | \$ 70,000 | \$ - | 0.00% |
| Rental Income | 20,000 | 20,000 | - | 0.00% |
| Interest Income | 20,000 | 15,000 | (5,000) | -25.00% |
| Total Miscellaneous | <u>\$ 110,000</u> | <u>\$ 105,000</u> | <u>\$ (5,000)</u> | <u>-4.55%</u> |
| Total Revenues | <u>\$ 9,555,970</u> | <u>\$ 9,441,930</u> | <u>\$ (114,040)</u> | <u>-1.19%</u> |
| Transfers In From: | | | | |
| State Accommodations Tax | \$ 29,000 | \$ 29,870 | \$ 870 | 3.00% |
| Hospitality Tax | 500,000 | 500,000 | - | 0.00% |
| Stormwater Utility Fees | 450,000 | 710,000 | 260,000 | 57.78% |
| Prior Year Fund Balance | - | - | - | N/A |
| Total Transfers | <u>\$ 979,000</u> | <u>\$ 1,239,870</u> | <u>\$ 260,870</u> | <u>26.65%</u> |
| Total Revenues and Transfers In | <u>\$ 10,534,970</u> | <u>\$ 10,681,800</u> | <u>\$ 146,830</u> | <u>1.39%</u> |
| Total Revenues and Other Financing Sources | <u>\$ 10,534,970</u> | <u>\$ 10,681,800</u> | <u>\$ 146,830</u> | <u>1.39%</u> |



TOWN OF BLUFFTON
GENERAL FUND EXPENDITURES
FOR THE YEAR ENDING JUNE 30, 2012

Attachment B
Dated: June 14, 2011

| Department | FY2011 Revised Budget | FY 2012 Adopted Budget | Budget \$ Change | Budget % Change |
|---|-----------------------------|------------------------------|------------------------|-----------------------|
| Legislative | \$ 109,275 | \$ 97,025 | \$ (12,250) | -11.21% |
| Executive | 336,775 | 356,595 | \$ 19,820 | 5.89% |
| Human Resources | 192,550 | 195,690 | \$ 3,140 | 1.63% |
| Non-Departmental | 1,134,544 | 996,740 | \$ (137,804) | -12.15% |
| Finance | 588,400 | 618,860 | \$ 30,460 | 5.18% |
| Information Technology | 521,140 | 596,915 | \$ 75,775 | 14.54% |
| Municipal Court | 264,715 | 274,595 | \$ 9,880 | 3.73% |
| Municipal Judges | 48,155 | 49,085 | \$ 930 | 1.93% |
| Growth Management Administration | 332,620 | 432,720 | \$ 100,100 | 30.09% |
| Planning & Environmental Sustainability | 1,050,895 | 673,145 | \$ (377,750) | -35.95% |
| Building Safety | 857,336 | 585,000 | \$ (272,336) | -31.77% |
| Engineering | 776,670 | 638,590 | \$ (138,080) | -17.78% |
| Stormwater Management | - | 649,880 | \$ 649,880 | N/A |
| Facilities/Asset Management | 932,930 | 1,084,140 | \$ 151,210 | 16.21% |
| Police | 3,388,965 | 3,432,820 | 43,855 | 1.29% |
| | <u>\$ 10,534,970</u> | <u>\$ 10,681,800</u> | <u>\$ 146,830</u> | <u>1.39%</u> |



**TOWN OF BLUFFTON
CAPITAL IMPROVEMENTS PROGRAM
FOR THE YEAR ENDING JUNE 30, 2012**

Attachment C
Dated: June 14, 2011

| PROJECT | Adopted FY 2012 Budget | FUNDING SOURCES | | | | | Description of Other Funding |
|--|------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------------------------|
| | | GO Bond | SWU Fees | HTAX | Grants | Other | |
| Pathways | | | | | | | |
| BIS Sidewalks, Lighting & Sewer | \$ 500,000 | | | | \$ 500,000 | | |
| General Pathways | 25,000 | | | 25,000 | | | |
| Total Pathways | \$ 525,000 | \$ - | \$ - | \$ 25,000 | \$ 500,000 | \$ - | |
| Stormwater | | | | | | | |
| Stormwater Drainage Improvement | \$ 100,000 | | \$ 100,000 | | | | |
| May River Watershed Action Plan Structural Best Management Practices | 100,000 | | 100,000 | | | | |
| 319 Pilot Project | 281,080 | | 150,000 | | 131,080 | | |
| Total Stormwater | \$ 481,080 | \$ - | \$ 350,000 | \$ - | \$ 131,080 | \$ - | |
| Sewer & Water | | | | | | | |
| BIS Sewer (Phase III) | \$ 150,000 | \$ 100,000 | \$ 50,000 | | | | |
| Total Sewer & Water | \$ 150,000 | \$ 100,000 | \$ 50,000 | \$ - | \$ - | \$ - | |
| Roadway Improvements | | | | | | | |
| Bluffton Parkway (Phases III & IV) | \$ 653,800 | | | | | \$ 653,800 | Debt Service Transfer |
| Buckwalter Parkway Widening | 96,200 | | | | | 96,200 | Infrastructure |
| Wayfinding Signage (Phase II) | 100,000 | | | | 50,000 | 50,000 | Local ATAX |
| Total Roadway Improvements | \$ 850,000 | \$ - | \$ - | \$ - | \$ 50,000 | \$ 800,000 | |
| Old Town Improvements | | | | | | | |
| NSP Affordable Housing | \$ 150,000 | | | | | \$ 150,000 | Proceeds from sale of homes |
| Total Old Town Improvements | \$ 150,000 | \$ - | \$ - | \$ - | \$ - | \$ 150,000 | |
| Park Development | | | | | | | |
| Parks & Recreation Improvements | \$ 50,000 | | | \$ 50,000 | | | |
| Oyster Factory Park (Phase II) | 35,000 | | | 35,000 | | | |
| Dubois Park (Phase I) | 100,000 | | | 100,000 | | | |
| Total Park Development | \$ 185,000 | \$ - | \$ - | \$ 185,000 | \$ - | \$ - | |
| Town Facilities | | | | | | | |
| Town Hall & Municipal Court | \$ 75,000 | \$ 75,000 | | | | | |
| Affordable Housing (Phase II) | 100,000 | | | | | 100,000 | CIP Fund Balance |
| Total Town Facilities | \$ 175,000 | \$ 75,000 | \$ - | \$ - | \$ - | \$ 100,000 | |
| GRAND TOTAL | \$ 2,516,080 | \$ 175,000 | \$ 400,000 | \$ 210,000 | \$ 681,080 | \$ 1,050,000 | |



TOWN OF BLUFFTON
DEBT SERVICE FUND
FOR THE YEAR ENDING JUNE 30, 2012

Attachment D
Dated: June 14, 2011

| Description | FY 2011 Adopted Budget | FY 2012 Adopted Budget | Budget \$ Change | Budget % Change |
|--|------------------------------|------------------------------|----------------------------|-----------------------|
| Revenues | | | | |
| TIF District Property Tax | \$ 888,000 | \$ 950,000 | \$ 62,000 | 6.98% |
| Real and Personal Property Taxes (LEC) | 256,430 | 217,000 | (39,430) | -15.38% |
| Federal Interest Rebate (LEC) | - | 116,685 | 116,685 | N/A |
| Investment Income | 20,000 | 1,500 | (18,500) | -92.50% |
| Municipal Improvement District (MID) Fees | 151,500 | 52,415 | (99,085) | -65.40% |
| Transfers In: | | | | |
| Transfer from General Fund - Law Enforcement Center | 109,572 | - | (109,572) | -100.00% |
| Transfer from General Fund - Municipal Building Roof | 20,898 | - | (20,898) | -100.00% |
| Debt Service Fund Balance Transfer - TIF | 36,200 | - | (36,200) | -100.00% |
| Total Revenues | <u>\$ 1,482,600</u> | <u>\$ 1,337,600</u> | <u>\$ (145,000)</u> | <u>-10%</u> |
| Expenditures | | | | |
| GO Bond 2010 Law Enforcement Center | \$ 235,059 | \$ 333,390 | \$ 98,331 | 41.83% |
| GO Bond 2010 Reserve - Law Enforcement Center | 128,300 | - | (128,300) | -100.00% |
| Other Charges | 12,640 | 3,290 | (9,350) | -73.97% |
| Series 2005 & 2006 TIF Bonds | 1,085,703 | - | (1,085,703) | -100.00% |
| Series 2010 TIF Bonds | | 1,000,920 | 1,000,920 | N/A |
| Series 2002 General Obligation Bond - Roof | 20,898 | | (20,898) | -100.00% |
| Transfers Out: | | | | |
| Transfer to Capital Improvements Program | - | - | - | N/A |
| Total Expenditures | <u>\$ 1,482,600</u> | <u>\$ 1,337,600</u> | <u>\$ (145,000)</u> | <u>-10%</u> |

Master Fee Schedule – FY2012

| | |
|-------------|-----------------------------------|
| Section I | Miscellaneous Fees |
| Section II | Police Department Fees |
| Section III | Business License Fees |
| Section IV | Recreation Fees |
| Section V | IT/GIS Fees |
| Section VI | Growth Management Department Fees |
| Section VII | Stormwater Management Fees |

Master Fee Schedule – FY2012

Section I – Miscellaneous Fees

| Item/Description | Basis | Fee |
|--|--------------|----------|
| Printing, Reproduction, Documents | | |
| Black and White Photocopies (8.5" X 11" or smaller) | Per Page | \$ 0.20 |
| Color Photocopies | Per Page | \$ 0.25 |
| Photocopies Larger than 8.5" X 11" | Per Page | \$ 0.25 |
| Photocopies Plotter/Large Format Copies of Plans | Per Page | \$ 6.00 |
| CD Copy | Per Disc | \$ 5.00 |
| Staff Time making copies (no less than a 30 minute charge) | Per Hour | \$ 25.00 |
| Election Fees | | |
| To Elect Council | Per Election | \$100.00 |
| To Elect Mayor | Per Election | \$150.00 |
| Finance Fees | | |
| NSF Returned Check Fee | Per Check | \$ 30.00 |

Section II – Police Department Fees

| Item/Description | Basis | Fee |
|--|--|--------------------------------------|
| Police Services | | |
| Fingerprinting, Civilian – Resident | Per Set | \$ 15.00 |
| Fingerprinting, Civilian – Non-resident | Per Set | \$ 20.00 |
| Off-Duty Police Officer | Per Hour, Per Officer | \$ 35.00 |
| Police Reports, Photocopies & Records | | |
| Police Report Copy Fee (No fee for victim) | Per Report up to 3 pages plus per page | \$ 5.00 + .25 cents per page above 3 |
| Accident Report | Per Report up to 3 pages plus per page | \$ 10.00 |
| Police Photographs, Audio or Video Recordings | Per Fee plus actual costs | \$ 20.00 |
| Police Permits | | |
| Precious Metal Permit | Allowed by State Law | \$ 50.00 |

Section III – Business License Fees

| Item/Description | Basis | Fee |
|---|----------------------|---|
| Taxation Fees | | |
| Hospitality Tax Fees | Per Quarter or Month | 2% of Prepared Meals/ Beverages |
| Local Accommodation Tax Fees | Per Quarter | 3% of Gross Revenue for rentals 30 days or less |
| Penalties – Business License, Hospitality Tax, and Accommodations Tax | Per Month | 5% per month |

Master Fee Schedule – FY 2012

Section III – Business License Fees Continued

Business License Tax Schedule

| Rate Class | Resident/ Non-Resident | Minimum Rate | Minimum Gross Receipt | Rate Per Thousand or Fraction Thereof Over Minimum Gross |
|--|---|---|---|--|
| 1 | N/A | \$ 50.00 | \$ 1,000.00 | \$ 2.00 |
| 2 | N/A | \$ 70.00 | \$ 5,000.00 | \$ 2.00 |
| 3 | N/A | \$ 50.00 | \$ 5,000.00 | \$ 4.00 |
| 4 | N/A | \$ 50.00 | \$ 5,000.00 | \$ 2.00 |
| 5 | N/A | \$ 50.00 | \$ 5,000.00 | \$ 1.00 |
| 6 | N/A | \$ 30.00 | \$ 5,000.00 | \$ 2.00 |
| 7 | N/A | \$ 50.00 | \$10,000.00 | \$ 2.00 |
| 8 | N/A | \$100.00 | \$10,000.00 | \$ 4.00 |
| 9 | N/A | \$ 50.00 | \$15,000.00 | \$ 2.00 |
| 10 | N/A | \$ 50.00 | \$20,000.00 | \$ 2.00 |
| 11 | N/A | \$ 50.00 | \$25,000.00 | \$ 2.00 |
| 12 | N/A | \$ 50.00 | \$25,000.00 | \$ 1.00 |
| 13 | N/A | \$ 50.00 | \$50,000.00 | \$ 1.00 |
| 14 | N/A | \$ 50.00 | \$ 2,000.00 | \$ 2.00 |
| 15-A | Resident | \$ 50.00 | \$25,000.00 | \$ 0.50 |
| 15-B | Non-Resident | \$ 70.00 | \$25,000.00 | \$ 0.50 |
| 16 | N/A | \$ 70.00 | \$50,000.00 | \$ 2.00 |
| 17-A (Subcontractor) | Resident | \$ 50.00 | \$20,000.00 | \$ 1.00 |
| 17-B (Subcontractor) | Non-Resident | \$100.00 | \$20,000.00 | \$ 1.00 |
| 17-C (General Contractor/ Home Builder) | Resident | \$100.00 | \$25,000.00 | \$ 1.00 |
| 17-D (General Contractor/ Home Builder) | Non-Resident | \$200.00 | \$25,000.00 | \$ 1.00 |
| 18-A | Resident | \$ 30.00 | \$30,000.00 | \$ 2.00 |
| 18-B | Non-Resident | \$ 50.00 | \$ 5,000.00 | \$ 2.00 |
| 19 | N/A | \$100.00 | \$50,000.00 | \$ 1.00 |
| 20 | Note: See Below for Rate Class 20 | Note: See Below for Rate Class 20 | Note: See Below for Rate Class 20 | Note: See Below for Rate Class 20 |
| 25 – Non Profit | N/A | N/A | N/A | N/A |

Rate Class 20 – Miscellaneous Businesses

| Rate Class | Miscellaneous Businesses | Fee | NAICS Codes |
|---------------|---|-----------|-------------|
| 20-A | Funeral Homes and Funeral Services: Gross Income Not Exceeding \$75,000.00 | \$ 100.00 | 812210 |
| | Each Additional \$1,000.00 or Fraction Thereof | \$ 2.00 | |
| 20-B | Bootblack/Shoeshine Stands (Not in connection with Barbershops): Gross Income Not Exceeding \$2,000.00 | \$ 10.00 | 812990 |
| | Each Additional \$1,000.00 or Fraction Thereof | \$ 4.00 | |

Master Fee Schedule – FY 0212

Section III – Business License Fees Continued

Business License Tax Schedule (continued)

| Rate Class | Miscellaneous Businesses | Fee | NAICS Codes |
|------------|---|------------|-------------|
| | Child Care Business (including For Profit Day Care Centers, Kindergartens, and the Like): | | 624410 |
| 20-C | Family Child Care Home – Capacity up to 6 Children | \$ 30.00 | |
| 20-D | Group Child Care Home – Capacity of 7-12 Children | \$ 40.00 | |
| 20-E | Child Care Center – Capacity of 13 or more Children | \$ 50.00 | |
| 20-F | Cemeteries and Crematories: | | 81220 |
| | Gross Income Not Exceeding \$75,000.00 | \$ 100.00 | |
| | Each Additional \$1,000.00 or Fraction Thereof | \$ 2.00 | |
| 20-G | Other Performing Arts Companies (Carnival, Circus or Similar Show): Per Week with Location Approved by Council and Chief of Police | \$ 400.00 | 711190 |
| 20-H | Dances (Public, where an admission is charged except where sponsored by a non-profit organization): | | 713990 |
| | Gross Income Not Exceeding \$200.00 | \$ 50.00 | |
| | Each Additional \$100.00 or Fraction Thereof | \$ 2.00 | |
| 20-I | Theater Companies and Dinner Theater: Per Day | \$ 55.00 | 711110 |
| 20-J | Motor Vehicle Parts (Used) – Merchant Wholesalers: | | 423140 |
| | Gross Income Not Exceeding \$2,000.00 | \$ 100.00 | |
| | Each Additional \$1,000.00 or Fraction Thereof | \$ 2.00 | |
| 20-K | Palmist, Clairvoyant, Phrenologist, and the Like (Location to be Approved by Council): | | 812990 |
| | Per Day | \$ 220.00 | |
| | Per Year | \$1,000.00 | |
| 20-L | Telephone Company (On Business Performed Exclusively within the Town): | | 443112 |
| | Gross Income Not Exceeding \$50,000.00 | \$ 400.00 | |
| | Each Additional \$1,000.00 or Fraction Thereof | \$ 2.00 | |

Section IV – Recreation Fees

Rotary Community Center

| Item/Description | Basis | Fee |
|---------------------------------------|-----------|----------|
| Private Event Rental (alcohol) | | |
| Rental Fee (four hour block) | Per Event | \$400.00 |
| Each Additional Hour Used | Per Hour | \$ 50.00 |
| Daily Rate | Per Day | \$700.00 |
| Security Deposit | Per Event | \$450.00 |
| Cleaning Fee | Per Event | \$150.00 |
| Kitchen Fee | Per Event | \$100.00 |
| Non-Resident Surcharge | Percent | 25.00% |

Master Fee Schedule – FY 2012

Section IV – Recreation Fees Continued

Rotary Community Center (continued)

| Item/Description | Basis | Fee |
|---|-----------|----------|
| Private Event Rental (no alcohol) | | |
| Rental Fee (four hour block) | Per Event | \$400.00 |
| Each Additional Hour Used | Per Hour | \$ 50.00 |
| Daily Rate | Per Day | \$700.00 |
| Security Deposit | Per Event | \$450.00 |
| Cleaning Fee | Per Event | \$150.00 |
| Kitchen Fee | Per Event | \$100.00 |
| Non-Resident Surcharge | Percent | 25.00% |
| Non-Profit Fundraiser Rental | | |
| Rental Fee (four hour block) | Per Event | \$200.00 |
| Each Additional Hour Used | Per Hour | \$ 25.00 |
| Daily Rate | Per Day | \$350.00 |
| Security Deposit | Per Event | \$225.00 |
| Cleaning Fee | Per Event | \$100.00 |
| Kitchen Fee | Per Event | \$ 50.00 |
| Non-Profit Meeting Rental | | |
| Rental Fee | Per Hour | \$ 50.00 |
| Cleaning | Per Event | \$100.00 |
| Rotary Field Rental | | |
| 1-3 Hour(s) Access | Per Event | \$100.00 |
| Each Additional Hour | Per Hour | \$ 10.00 |
| All Day Access | Per Day | \$150.00 |
| Refundable Turf and Tent Fee | Per Event | \$450.00 |
| <p>Additional Notes:</p> <ul style="list-style-type: none"> • The Town Manager or designee may waive any or all fees if it is deemed in the best interests of the Town. • All fees will be collected at the Business License office at Town Hall and included with that day's deposit. • Applicant will have a one-hour window for set up and one hour for clean up without being charged extra. Additional time will be charged at the corresponding rate. • A fee of \$700.00 will be charged for an event lasting up to 10 consecutive scheduled hours of usage. • Applicant may contract with Town's security contractor (\$35/hour) or another security contractor approved by the Town. • Security deposit refunds will be mailed to applicants upon inspection and acceptance of the Center after the event. • Non-profit cleaning fees may be negotiated based on meeting type, length, and frequency. | | |

Section V – IT/GIS Department Fees

| Item/Description | Basis | Fee |
|--|----------|----------|
| GIS Mapping Services – Existing Maps | | |
| 11" X 17" (Tabloid Size) Printed and Trimmed | Per Map | \$ 10.00 |
| 34" X 44" (E-Size) Printed and Trimmed | Per Map | \$ 25.00 |
| GIS Mapping Services – Custom Maps | | |
| Anything up to Size 34" X 44" (E-Size) Printed and Trimmed | Per Hour | \$ 35.00 |
| Bluffton Street and Address Atlas | | |
| 79 Double Sided 11" X 17" Bound Pages | Per Book | \$100.00 |

Master Fee Schedule – FY 2012

Section VI – Growth Management Fees

Building Safety Fees

| Item/Description | Basis (Value of Construction) | Fee |
|---|-------------------------------|---|
| Applications – Calculated Fees | | |
| New Structures Commercial and Residential | \$500 - \$2,000 | \$ 35.00 |
| | \$2,001 - \$3,000 | \$ 38.50 |
| | \$3,001 - \$50,000 | \$38.50 + \$5.00 per \$1,000 or fraction thereof over \$1,000 |
| | \$50,001 and above | \$273.50 + \$4.50 per \$1,000 or fraction thereof over \$50,000 |
| Miscellaneous Construction Commercial and Residential | \$0 - \$1,000 | \$ 35.00 |
| | \$1,001 - \$2,000 | \$ 70.00 |
| | \$2,001 - \$3,000 | \$ 77.00 |
| | \$3,001 - \$50,000 | \$77.00 + \$9.00 per \$1,000 or fraction thereof over \$3,000 |
| Miscellaneous Construction Commercial | \$50,000 and above | \$500.00 + \$4.50 per \$1,000 or fraction thereof over \$50,000 |
| Miscellaneous Construction Residential | \$50,000 and above | \$500.00 + \$4.00 per \$1,000 or fraction thereof over \$50,000 |
| Commercial Plans Check Fee | Each | 75% of permit fee (non refundable) |
| Application Fees | | |
| Construction Trailers | Each | \$100.00 |
| Demolition | Each | \$ 50.00 |
| Electrical < 200 amps | Each | \$ 25.00 |
| Electrical (pools/spas/water features) | Each | \$ 25.00 |
| HVAC Change Out (per unit, single family or multi-family residential) | Each | \$ 50.00 |
| Water Heater Change Out (per unit) | Each | \$ 25.00 |
| Manufactured Homes | Each | \$ 25.00 |
| Moving a Structure | Each | \$100.00 |
| Spa (portable) | Each | \$ 50.00 |
| Swimming Pool or Spa Single Family | Each | \$100.00 |
| Swimming Pool or Spa Commercial | Each | \$150.00 |
| Irrigation Systems (per system) | Each | \$100.00 |
| Tent or Air Supported Structure | Each | \$100.00 |
| Water Feature (Fountains) | Each | \$100.00 |
| First Re-inspection per each permit | Each | \$ 50.00 |
| Subsequent re-inspections per each permit | Each | \$100.00 |

Master Fee Schedule – FY2012

Section VI – Growth Management Fees Continued

Building Safety Fees (continued)

| Item/Description | Basis (Value of Construction) | Fee |
|--|-------------------------------|--|
| Application Fees Continued | | |
| Safety Inspection | Each | \$100.00 |
| Surety Deposit-pool/spa/irrigation (returned upon approved final inspection) | Each | \$200.00 |
| Residential Plan Remarketing | Each | \$ 50.00 |
| Commercial Plan Remarketing | Each | ½ of plan check or \$200.00, whichever is less |
| Construction Board of Adjustments and Appeals Application | Each | \$ 75.00 |
| Work without Applicable Permit | Each | Value of permit fee X 2 |
| Single Family Plans Check Fee (charged only if permit is withdrawn after issuance) | Each | \$50.00 or 10% of permit fee, whichever is greater |

Planning and Environmental Applications and Permits

| Item/Description | Basis | Application Fee | Permit Fee |
|--|-------|------------------------|--|
| Application Fees | | | |
| Annexation | Each | \$ 100.00 | |
| Certificate of Appropriateness: | | | |
| Highway Corridor Overlay District | Each | \$ 50.00 | |
| Historic Preservation Overlay District | Each | \$ 50.00 | |
| District: | | | |
| Rural Commercial District | Each | \$ 50.00 | |
| Village Commercial District | Each | \$ 50.00 | |
| River Protection Overlay District | Each | \$ 50.00 | |
| Concept Plan | Each | \$ 250.00 | |
| Concept Plan Amendment | Each | \$ 250.00 | |
| Development Plan | Each | \$1,300.00 | *Residential - \$275 per lot/unit *Non Residential – Ground Floor \$.25/sf *Non Residential – Upper Floor \$.12/sf |
| Development Plan Amendment | Each | | \$650 + \$25/acre |
| Land Disturbance | Each | \$1,300.00 | \$650 + \$25/acre |
| Initial Master Plan | Each | \$ 250.00 | |
| Initial Master Plan Major Amendment | Each | \$100.00 + \$5.00/acre | |
| Initial Master Plan Minor Amendment | Each | \$ 100.00 | |
| Plat Stamp | Each | \$ 50.00 | |
| Sign | Each | \$ 50.00 | |
| HPOD Signage and Site Features | Each | \$ 50.00 | |

Master Fee Schedule – FY2012

Section VI – Growth Management Fees Continued

Planning and Environmental Applications and Permits (continued)

| Item/Description | Basis | Application Fee | Permit Fee |
|-----------------------------------|-------|-----------------|---|
| Application Fees Continued | | | |
| Sivilculture | Each | \$1,300.00 | *Residential - \$100/DU *Commercial - \$250/acre |
| Subdivision: | | | |
| Major | Each | \$ 75.00 | |
| Minor | Each | \$ 50.00 | |
| Old Town Major | Each | \$ 75.00 | |
| Old Town Minor | Each | \$ 50.00 | |
| Transfer of Development Rights | Each | \$ 500.00 | |
| Tree Removal | Each | \$ 25.00 | |
| Change of Use | Each | \$ 50.00 | |
| Special Exception | Each | \$ 50.00 | |
| Administrative Appeal | Each | \$ 50.00 | |
| Zoning Map Amendment | Each | \$ 150.00 | |
| Variance | Each | \$ 50.00 | |

Developmental Agreement Fees

| Item/Description | Basis | Fee |
|--|-------|-------------------------------|
| Bluffton Village | | |
| Commercial, Retail, and Multi-Family Space | | Fee Per Development Agreement |
| Individual Dwelling Units | | Fee Per Development Agreement |
| Dependency Units | | Fee Per Development Agreement |
| Boat Ramp Fee (per dwelling units) | Each | \$25.00 |
| Buckwalter | | |
| Single Family Residential (SFR) Affordable Housing | | Fee Per Development Agreement |
| SFR < 2,000 sq. ft. | | Fee Per Development Agreement |
| SFR > 2,000 sq. ft. to 3,000 sq. ft. | | Fee Per Development Agreement |
| SFR > 3,000 sq. ft. | | Fee Per Development Agreement |
| Multi-Family (MF) – 1 bedroom | | Fee Per Development Agreement |
| Multi-Family (MF) – 2 bedroom | | Fee Per Development Agreement |
| Multi-Family (MF) – 3 bedroom | | Fee Per Development Agreement |
| Commercial Development | | Fee Per Development Agreement |
| Municipal Improvement Development Fee – | | |
| All Residential Units Within: Baynard Park, Hampton Lake, IntraWest, Lawton Station, Northern Tract, Parkside, Rose Dhu Creek Phases II & III | Each | \$900.00 |
| Boat Ramp Fee (per dwelling units) | Each | \$25.00 |

Master Fee Schedule – FY2012

Section VI – Growth Management Fees Continued

Developmental Agreement Fees (continued)

| Item/Description | Basis | Fee |
|--|--|---|
| Jones Estate Single Family Residential (SFR) Affordable Housing < \$124,000 SFR < 2,000 sq. ft. SFR > 2,000 sq. ft. to 3,000 sq. ft. SFR > 3,000 sq. ft. Multi-Family (MF) – 1 bedroom Multi-Family (MF) – 2 bedroom Multi-Family (MF) – 3 bedroom Commercial Development Municipal Improvement Development Fee – All Residential Units Within: Cypress Ridge Boat Ramp Fee (per dwelling units) | Each Each | Fee Per Development Agreement Fee Per Development Agreement Fee Per Development Agreement \$900.00 \$25.00 |
| Kent Estates Single Family Residential (SFR) < 1,800 sq. ft. SFR 1,801 – 2,400 sq. ft. SFR 2,401 – 3,000 sq. ft. SFR > 3,000 sq. ft. Multi-Family (MF) – 1 bedroom Multi-Family (MF) – 2 bedroom Multi-Family (MF) – 3 bedroom Commercial Development Boat Ramp Fee (per dwelling units) | Each | Fee Per Development Agreement Fee Per Development Agreement \$25.00 |
| Schultz Tract, New Riverside, Palmetto Bluff Single Family Residential (SFR) Multi Family Commercial Per Square Foot Municipal Improvement Development Fee – All Residential Units Within: New Riverside Boat Ramp Fee (per dwelling units) | | Fee Per Development Agreement Fee Per Development Agreement Fee Per Development Agreement \$900.00 \$25.00 |
| Village at Verdier Plantation Single Family Residential (SFR) < 1,800 sq. ft. SFR 1,801 – 2,400 sq. ft. SFR 2,401 – 3,000 sq. ft. SFR > 3,000 sq. ft. Multi-Family (MF) – 1 bedroom Multi-Family (MF) – 2 bedroom Multi-Family (MF) – 3 bedroom Commercial Development Boat Ramp Fee (per dwelling units) | Each | Fee Per Development Agreement Fee Per Development Agreement \$25.00 |

Master Fee Schedule – FY2012

Section VI – Growth Management Fees Continued

Developmental Agreement Fees (continued)

| Item/Description | Basis | Fee |
|--|-------|-------------------------------|
| Garvey Preserve | | |
| Dwelling Unit | | Fee Per Development Agreement |
| Non-Residential Per Square Foot | | Fee Per Development Agreement |
| Municipal Improvement Development Fee – All Residential Units Within: Garvey Preserve | Each | \$900.00 |
| Boat Ramp Fee (per dwelling units) | Each | \$225.00 |
| School Improvement Fee (per dwelling units) | Each | \$6,000.00 |
| School Improvement Fee (Commercial use per sq. foot) | Each | \$2.50/sq. ft. |

Section VII – Stormwater Management Fees

Residential Land Uses

| Residential Type | Equivalent Single Family Units | Fee |
|---|--------------------------------|-----------|
| Tier 1 – Single Family Unit < 2,521 sq. ft. | 0.50 | \$ 49.00 |
| Tier 2 – Single Family Unit 2,522 to 7,265 sq. ft. | 1.00 | \$ 98.00* |
| Tier 3 – Single Family Unit > 7,266 sq. ft. | 1.50 | \$147.00 |
| Mobile Homes | 0.36 | \$ 35.28 |
| Apartments | 0.39 | \$ 38.22 |
| Townhouses | 0.60 | \$ 58.80 |
| Condominiums | 0.27 | \$ 26.46 |
| *Equivalent SFU Base Rate for Town of Bluffton - \$98.00 | | |
| <p>Non-residential properties are charged the same rate as residential properties. The formula is as follows:</p> <p style="text-align: center;">Total impervious square footage on property divided by 4,906 (one unit median) = X X times \$98 = fee due</p> | | |
| <p>Vacant Land is charged various runoff rates based on parcel category and whether land is disturbed or undisturbed. Fees can vary from \$0.44 to \$21.79 per acre.</p> | | |