

TOWN MANAGER MONTHLY REPORT



To: Town Council

From: Marc Orlando, ICMA-CM, Town Manager

Date: August 1, 2015

RE: Monthly Report, July, 2015

Town of Bluffton
20 Bridge St.
PO Box 386
Bluffton, SC 29910
843.706.4500

Town Operations

- Weekly meetings with senior staff team every Wednesday.
- Monthly meetings with individual Department Heads.
- Attended several interviews for employee candidates through the month of July.
- Bluffton Public Development Corporation Multi-County Business Park Committee Meeting on July 2nd.
- Quarterly All-Staff Meeting on July 8th.
- Meeting with Beaufort County Administrator Gary Kubic on July 8th.
- Meeting with Beaufort County Rural and Critical Lands Board representatives on July 10th.
- Attended Beaufort County Capital Project Sales Tax Commission Coordination meeting on July 13th.
- Meeting with Don Ryan Center for Innovation Executive Director David Nelems, and Karl Kelly with Clemson Technology Villages on July 13th.
- Attended Bluffton Public Development Corporation Board of Directors Annual Meeting on July 15th.
- Meeting with South Carolina Coastal Conservation League representative Kate Schaefer on July 21st.

Town Council/Town Attorney Related Meetings

- Weekly Mayor / Mayor Pro Tem / Town Manager meetings every Thursday.
- Meeting with Councilman Larry Toomer on July 1st.
- Meeting with Town Attorney Terry Finger on July 2nd.
- Meeting with Councilwoman Karen Lavery on July 8th.
- Attended Town Council Meeting on July 14th.
- Participated with Municipal Association of South Carolina Annual Meeting – Pre-Conference Tour of Old Town Bluffton Historic District on July 16th.
- Attended Town Council Quarterly Workshop on July 21st.

Community Related Meetings and Events

- Attended Municipal Association Annual Meeting on July 16th - July 17th.
 - Attended Palmetto Electric Cooperative Annual Municipal Association Dinner on July 17th.
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