

# TOWN MANAGER MONTHLY REPORT

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**To:** Town Council

**From:** Marc Orlando, ICMA-CM, Town Manager

**Date:** May 1, 2015

**RE:** Monthly Report, April 2015

**Town of Bluffton**  
20 Bridge St.  
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Bluffton, SC 29910  
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## Town Operations

- Weekly meetings with senior staff team every Wednesday.
- Monthly meetings with individual Department Heads.
- Meeting with Bluffton Public Development Corporation Buckwalter Place Multi-County Commerce Park Committee on April 1<sup>st</sup>.
- Meeting with Bluffton Public Development Corporation Chair Roberts Vaux on April 3<sup>rd</sup>.
- Attended Bluffton Public Development Corporation Board Meeting on April 8<sup>th</sup>.
- Attended Don Ryan Center for Innovation Board meeting on April 9<sup>th</sup>.
- Meeting with Town of Bluffton Employees at Quarterly All-Staff Meeting on April 10<sup>th</sup>.
- Attended Metropolitan Planning Organization Policy Committee on April 10<sup>th</sup>.
- Meeting with Beaufort County School District representatives regarding redevelopment of Town Hall building on April 15<sup>th</sup>.
- Guest Speaker at the Greater Island Government Policy Committee on April 22<sup>nd</sup>.

## Town Council/Town Attorney Related Meetings

- Weekly Mayor / Mayor Pro Tem / Town Manager meetings every Thursday.
- Meetings with Town Council Members to provide FY16 Proposed Budget overview as needed throughout the month of April.
- Meeting with Mayor Sulka and Beaufort County Council Member Cynthia Bensch on April 1<sup>st</sup>.
- Meeting with Town Attorney, Terry Finger on April 2<sup>nd</sup>.
- Meeting with Mayor Sulka and St. Joseph's/Candler Chief Executive Officer on April 9<sup>th</sup>.
- Town of Bluffton Town Council Meeting on April 14<sup>th</sup>.
- Attended Arbor Day Tree Celebration at Dubois Park on April 24<sup>th</sup>.
- Attended Tour of Sun City with Mayor and Council as well as the Sun City Governmental Affairs Committee Members, and Sun City Executive Director Damon Williams on April 24<sup>th</sup>.
- Attended Palmetto Bluff's Launch of Mooreland Village with Mayor and Council on April 27<sup>th</sup>.
- Meeting with Mayor Sulka, Beaufort County Administrator Gary Kubic, and Beaufort County Deputy Administrator Josh Gruber on April 30<sup>th</sup>.

## Community Related Meetings and Events

- Attended Bluffton/HHI Chamber of Commerce Membership Drive Luncheon on April 7<sup>th</sup>.
  - Attended May River Clean-Up Event on April 25<sup>th</sup>.
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