

TOWN MANAGER MONTHLY REPORT



To: Town Council

From: Marc Orlando, ICMA-CM, Town Manager

Date: February 1, 2015

RE: Monthly Report, January 2015

Town of Bluffton
20 Bridge St.
PO Box 386
Bluffton, SC 29910
843.706.4500

Town Operations

- Weekly meetings with senior staff team every Wednesday.
- Monthly meetings with individual Department Heads.
- Meeting with Berl Davis, Bluffton Public Development Corporation Board member on January 5th.
- Meeting with Sarah Reed, Greg Johnson, and Mac Dunaway, Bluffton Public Development Corporation Board members on January 6th.
- All-Hands Town of Bluffton Staff Meeting on January 7th.
- Leadership Development Workshop with Senior Staff on January 7th and 8th.
- Meeting with HHI Town Manager Steve Riley on January 15th.
- Meeting with Savannah/HHI International Airport Executive Director Greg Kelly and Don Ryan Center for Innovation Executive Director David Nelems on January 16th.
- Meeting with Beaufort County Deputy County Administrator Josh Gruber on January 20th.
- Meeting with Bluffton/HHI Chamber of Commerce CEO Bill Miles on January 22nd.
- Meeting with Finance Director to coordinate FY2016 Budget Preparation Schedule on January 27th.

Town Council/Town Attorney Related Meetings

- Weekly Mayor / Mayor Pro Tem / Town Manager meetings every Thursday.
- Meeting with Mayor Sulka and Don Ryan Center for Innovation Graduating Company Nutrifusion on January 12th.
- Meeting with Councilman Larry Toomer on January 12th.
- Meeting with Councilwoman Karen Lavery on January 12th.
- Meeting with Councilman Fred Hamilton on January 16th.
- Attended Quarterly Mayor's Coffee Meeting with Mayor Sulka, Beaufort Mayor and City Manager, Port Royal Mayor and Town Manager, and HHI Town Manager on January 29th.
- Town Council meeting on January 13th.

Community Related Meetings and Events

- Attended Pepper's Restaurant Grand Opening on January 5th. Attended Bluffton Christmas Parade on December 6th.
 - Attended Don Ryan Center for Innovation Board meeting on January 8th.
 - Attended Martin Luther King Jr. Day Celebration at Town Hall on January 19th.
 - Attended Bluffton/HHI Chamber of Commerce Ball on January 31st.
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