Memo

Town of Bluffton
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To: Mayor and Council

From: Shirley Freeman, Director of Finance/Administration

Date: October 13, 2015

Subject: FY2016 Budget Amendment – First Reading

Recommendation: Approve the attached proposed ordinance amending the FY 2016 Budgets for the Capital Improvements Program Fund (CIP) and the Stormwater Fund to add the prior year encumbrances. In addition, to change the funding sources for Jason/Able Street Utility and Sewer Improvement Project by replacing the $700,000 from the State Revolving Fund Loan with a BJSWA contribution of $200,000 and $500,000 additional Stormwater Fees (SWU) and the Garvin House to include a $30,000 federal grant replacing a portion of the Hospitality Tax funding.

Background: Annually each year, we make adjustments required by project and contractual commitments. This is a housekeeping matter which rolls forward the unexpended committed amounts of $235,000 from prior year to the current fiscal year.

Jason/Able Street Utility and Sewer Improvements are listed as a High Priority Policy Action for 2015 in the Town's Strategic Plan under Goal #5 Upgraded Town Infrastructure and Facilities. In the FY 2016 Budget, Town Council approved funding for $1 million costs to include $300,000 in Stromwater Fees and $700,000 from the State Revolving Fund Loan Program.

The State Revolving Fund Loan Program requires the borrowing agency (the Town) to own the asset (Jason/Able Street Water and Sewer System) during the repayment period (10-20 years). The Town constructs the utility assets with grants and SWU fees to benefit its citizens and then transfers ownership to BJWSA for ongoing ownership and future maintenance. Due to the stipulations of the State Revolving Fund regarding ownership the Town began to explore other financing options for this project.

Since the budget adoption BJWSA committed to provide $200,000 in costs for the project reducing the loan needed to $500,000. Our final numbers for Stormwater Fund balance remaining from FY 2015 covers this amount. My recommendation is to use fund balance for the project saving the Town from loan costs and other fees at this time. This does not increase the total budget for the project or the CIP Fund. In addition, staff obtained a grant for the Garvin House project for $30,000 which will replace the Hospitality tax funding previously budgeted for FY 2016.

The Stormwater Fund Budget increases by $512,000. The $500,000 mentioned previously for additional Jason/Able Street Utility and Sewer Improvements and $12,000 in encumbrances from prior year.

Attachment A
Dated: October 13, 2015

TOWN OF BLUFFTON
CAPITAL IMPROVEMENT PROJECTS FUND
FINANCIAL REPORT FOR THE YEAR ENDING
JUNE 30, 2015

FUNDING SOURCES							
CIP Projects	Proposed FY 2016 Budget	Hospitality Tax	SWU	MIDF	Grants	Other	Description of Other Funding
Pathways							
General Pathways	25,000	25,000					
Goethe/Shults	425,000	275,000				150,000	TIF funds dst
Total Pathways	$ 450,000	$ 300,000	$ -	$ -	$ -	$ 150,000	
Sewer & Water							
Buck Island-Simmonsville Sewer: Phase III	1,397,000		525,000	394,500	477,500		
Buck Island-Simmonsville Sewer: Phase IV	800,000		455,000	25,000	320,000		
Buck Island-Simmonsville Sewer: Phase 5 A-C	90,000		57,000	33,000			
Jason-Able Sewer	1,000,000		800,000			200,000	BJWSA Contribution
Total Sewer & Water	$ 3,287,000	$ -	$ 1,837,000	$ 452,500	$ 797,500	$ 200,000	
Roadway Improvements							
May River Road Streetscape: Final Phase	1,547,000	947,000	200,000		400,000		
Bluffton Parkway: Phase 5B	5,500			5,500			
Total Roadway Improvements	$ 1,552,500	$ 947,000	$ 200,000	$ 5,500	$ 400,000		
Old Town Improvements							
Calhoun Street & Adjacent Area Improvements	267,500	267,500					
Old Town Lighting & Street Signs	15,000	15,000					
Install Police Dept Camera System	32,100	32,100					
Total Old Town Improvements	$ 314,600	$ 314,600	$ -	$ -	$ -	$ -	
Park Development							
Parks & Recreation Improvements	113,600	103,600				10,000	
Oyster Factory Park: Next Phase	888,000	378,000			330,000	180,000	LATAX & Boat Ramp
Total Park Development	$ 1,001,600	$ 481,600	$ -	$ -	$ 330,000	$ 190,000	
Town Facilities							
Buckwalter Place Multi-County Commerce Park	2,000,000					2,000,000	MCIP, Grants, TBD
Town Hall Redevelopment	500,000					500,000	TBD
Police Sub-Station	11,300	11,300					
Total Town Facilities	$ 2,511,300	$ 11,300	$ -	$ -	$ -	$ 2,500,000	
Land Acquisition							
Land Acquisition	1,000,000					1,000,000	TBD
Total Land Acquisition	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,000,000	
Grand Total - Proposed Budget	$ 10,117,000	$ 2,054,500	$ 2,037,000	$ 458,000	$ 1,527,500	$ 4,040,000	
Grand Total - Current Budget	$ 9,882,000	$ 1,944,500	$ 1,525,000	$ 395,000	$ 1,497,500	$ 4,520,000	
Actual/Budget Difference	$ 235,000	$ 110,000	$ 512,000	$ 63,000	$ 30,000	$ (480,000)	

Attachment B
Dated: October 13, 2015

TOWN OF BLUFFTON
STORMWATER FUND
FINANCIAL REPORT FOR THE YEAR ENDING JUNE 30, 2016

	Current Budget	Proposed Budget	Actual/ Budget Difference
Revenues			
Licenses & Permits			
Stormwater Utility Fees	$ 1,200,000	$ 1,200,000	$ -
Total Licenses & Permits	$ 1,200,000	$ 1,200,000	$ -
Intergovernmental			
Grant Income	$ 540,000	$ 540,000	$ -
	$ 540,000	$ 540,000	$ -
Other Revenues			
Interest Income	$ 175	$ 175	$ -
Total Miscallenous	$ 175	$ 175	$ -
Total Revenues	$ 1,740,175	$ 1,740,175	$ -
Other Sources			
Transfers in From:			
Prior Year Fund Balance	$ 1,435,695	$ 1,947,695	$ 512,000
Total Other Financing Sources	$ 1,435,695	$ 1,947,695	$ 512,000
Total Revenues and Other Sources	$ 3,175,870	$ 3,687,870	$ 512,000
Expenditures			
Personnel (Salaries & Benefits)			
Stormwater Management Department	$ 490,695	$ 490,695	$ -
Public Works Department	25,000	25,000	-
Total Personnel	$ 515,695	$ 515,695	$ -
Operating Costs	261,250	261,250	-
Total Personnel and Operating	$ 776,945	$ 776,945	$ -
Capital Projects			
319 Grant Pilot Project	$ -	$ -	$ -
Stormwater Improvements			-
Watershed Sewer Master Plan			-
Hampton Hall Stormwater Retrofit			-
Wetlands Restoration	85,000	85,000	-
319 Grant Phase 2	428,925	428,925	-
Hampton Lakes Stormwater Retrofit	310,000	310,000	-
SWU Management Plan Update	50,000	50,000	-
Action Plan Future Projects	-	-	-
Transfers Out to CIP	1,525,000	2,037,000	(512,000)
Total Capital Projects	$ 2,398,925	$ 2,910,925	$ (512,000)
Total Expenditures	$ 3,175,870	$ 3,687,870	$ (512,000)