BLUFFTON TOWN COUNCIL MEETING MINUTES
JUNE 8, 2010

Mayor Sulka called the meeting to order at 6:00 p.m. Council members present were Brown, Hamilton, Mitchell and Raymond. Town Manager Barrett, Assistant Town Managers Freeman, Fletcher, Orlando, Chief McAllister and Town Attorney Finger were also in attendance.

Pledge to the Flag and invocation was given by Councilman Brown.

Adoption of Agenda:
Mitchell moved to adopt the agenda as presented. Brown seconded. The motion carried unanimously.

Adoption of Minutes:

a. May 11, 2010 – **Mitchell moved to adopt the minutes as presented. Brown seconded. The motion carried unanimously.**
b. May 25, 2011 – **Mitchell moved to adopt the minutes as presented. Hamilton seconded. The motion carried unanimously.**

Public Comments:
There were none.

Communications from Mayor and Council:
Mayor Sulka stated the following:

a. Due to inclement weather, a rewind of the Bluffton High School graduation will be held on Wednesday at 5:00 p.m.
b. Trisha Greathouse and James Ayers graduated from the Bluffton-Hilton Head Leadership Program.
c. Yard debris pick-up will no longer be provided in Old Town due to budget cuts and the inability to provide this service for all areas of the Town.
d. Presented Thomas Viljac a Certificate of Appreciation for his donation of Seven Oaks during the Unified Development Ordinance overhaul charrette.

Mitchell stated she volunteered two hours for the Red Cedar Elementary School Book Fair and it was very enjoyable experience and would recommend the experience for everyone.

Public Hearing and Final Reading:

a. FY 2010-11 Budget

Mayor opened public hearing at 6:09 p.m.
There were no public comments.
Public hearing closed at 6:10 p.m.

Barrett and Freeman gave an overview of the incorporated recommended changes for the FY 2010-11 Consolidated Budget of $18,665,810 resulting from the May 25th meeting. **Brown moved to have final reading to adopt the FY 2010-11 Budget Ordinance. Raymond seconded. The motion carried unanimously.**
Brown moved to transfer any remaining General Funds in the affordable housing line item as of June 30, 2010 to the Affordable Housing Program Capital Improvements Plans. Hamilton seconded. The vote was four in favor. Raymond opposed.

Presentations, Recognitions and Celebrations:

a. Palmetto Animal League Update – Director Amy Campanini gave an overview of their progressive programs for foster care and adoption to reduce the kill rate.
b. Town of Bluffton Strategic Planning Forum – Barrett announced the Planning Forum for citizen input will be held at Bluffton High School on June 19th from 9:00 a.m. to 12:00 p.m.

Consent Agenda:

Staff Reports: Police, Finance/Administration, Engineering, Growth Management and Human Resources – **Raymond moved to accept the Consent Agenda as presented with the exception of the Verdier Cove Drainage Basin Update. Mitchell seconded. The motion carried unanimously.**
Fletcher gave an overview of the Verdier Cove Drainage Basin action items. He stated ditch maintenance for the power easement north to Hwy. 278 and south to Red Cedar was completed. The next ditch maintenance phase includes B-11. The flow from parcel B-11 and into Teardrop Lagoon was temporarily blocked as part of Phase 3. The monthly progress report can be viewed on the Town's website.

Adoption of Financial Management Policies:
Freeman stated that one of the items in the Strategic Planning process was the development of financial polices as part of the overall Town Council goal of Excellent Services, Financially Responsible. The adoption of Financial Polices is a Best Practice recommended by the Government Finance Officers Association and is one of the considerations for credit ratings agencies. It also establishes a foundation to maintain effective management for the Town of Bluffton financial resources. **Hamilton moved to adopt the Financial Management Policies with the following insertion on page 3, no. 9, first line – "Projects that will exceed budget must have a revised budget *prior to incurring expenditures*". Mitchell seconded. The motion carried unanimously.**

Brightwater Initial Master Plan (IMP):
Rhodes gave an overview of the IMP for Brightwater at Hampton Lake for approximately 104.40 acres of the Sandhill Tract. The proposed IMP maintains the same density with no proposed modifications. The request is due to marketing conditions. **Raymond moved to approve the Brightwater Initial Master Plan with the following Planning Commission's recommendations: 1) The Development Plan for each tract is to be reviewed by the Planning Commission; 2) The Development Plan for the first tract to be developed include an updated traffic study; 3) The Narrative be revised to state that the development will adhere to the Town's new Stormwater Ordinance; and 4) All Development Review Committee comments are addressed by the applicant prior to the application being scheduled for Town Council review. Brown seconded. The motion carried unanimously.**

Municipal Code Revision, Chapter 4, Animals:
Chief McAllister stated that Beaufort County recently updated its animal ordinance to reflect changes in State Law as well as insert initiatives to lower the kill rate at the Animal Shelter. Since the Town shares jurisdiction over animal issues with Beaufort County, it is important that the ordinances remain compatible so that it will allow seamless prosecutions and consistent treatment. He gave an overview of the proposed updated features, which will make the ordinance stronger. First reading is planned to be held on the July 20th meeting.

Proposed Purchasing Ordinance Revisions: Local Preference:
Fletcher stated the Local Preference Program will focus on the taxpaying businesses within Beaufort County. This program allows the Town to implement more favorable evaluation criteria for those companies. The proposed process allows the supplier to certify to the Town that they meet certain basic requirements that eliminates the subjective interpretation of "local" which plagues many programs. He also gave an overview of the Local Preference definition; the evaluation processes; RFP scoring; and IFB and RFP evaluation examples. Staff is waiting on comments from the State before placing it on Council's agenda for approval. In response to a question by Mayor as when the item would be ready, Fletcher replied he was going to try to have for first reading for the July meeting.

Town Manager's Report:
No report at this time.

Public Comments:
There were none.

Executive Session:
a. Committee Appointments
b. Personnel Matters

Mitchell moved for Council to go into Executive Session to discuss Committee Appointments and Personnel Matters. Hamilton seconded. The motion carried unanimously. Council entered into Executive Session at 7:40 p.m.

Action from the Result of Executive Session:
Mayor Sulka called the meeting back to order at 9:35 p.m. and announced no votes were taken.
Raymond moved to reappoint Barrett Collins and Chip King to the ATAX Advisory Committee. Brown seconded. The motion carried unanimously.
Raymond moved to increase Town Manager's salary by 3%. Mitchell seconded. The motion carried unanimously.

Meeting adjourned at 9:40 p.m.