CALL TO ORDER

ROLL CALL

NOTICE REGARDING ADJOURNMENT
The Construction Board of Adjustments and Appeals will not hear new items after 9:30 p.m. unless authorized by a majority vote of the Board Members present. Items which have not been heard before 9:30 p.m. may be continued to the next regular meeting or a special meeting date as determined by the Board Members.

NOTICE REGARDING PUBLIC COMMENTS
Every member of the public who is recognized to speak shall address the Chairman and in speaking, avoid disrespect to Board, Staff, or other members of the Meeting. State your name and address when speaking for the record. COMMENTS ARE LIMITED TO THREE (3) MINUTES.

ADOPTION OF AGENDA

ELECTION OF CHAIR & VICE CHAIR

ADOPTION OF MINUTES – November 7, 2019

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

OLD BUSINESS

1. Approval of Orders

“In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Bluffton will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. The Town of Bluffton Council Chambers are ADA compatible. Any person requiring further accommodation should contact the Town of Bluffton ADA Coordinator at 843.706.4500 or adacoordinator@townofbluffton.com as soon as possible but no later than 48 hours before the scheduled event.

*Please note that each member of the public may speak at one public comment session and a form must be filled out and given to the Chairperson of the Committee. Public comment must not exceed three (3) minutes."
A. **1282 May River Road**: The Board approved the Town to make all necessary repairs to the unsafe structure, located at 1282 May River Road which has been declared unsafe by the Town of Bluffton’s Chief Building Official. The property is zoned Neighborhood Core – HD and is identified by Beaufort County tax map number R610-039-00A-0037-0000.

B. **4 Calhoun Street**: The Board approved the Town to make all necessary repairs to the unsafe structure, located at 4 Calhoun Street, which has been declared unsafe by the Town of Bluffton’s Chief Building Official. The property is zoned Neighborhood Core – HD and is identified by Beaufort County tax map number R610-039-00A-0037-0000.

X. **NEW BUSINESS**

XI. **DISCUSSION**

XII. **ADJOURNMENT**

**NEXT SCHEDULED MEETING DATE: Tuesday, February 28, 2020**

“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Bluffton policies.”

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